



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
BOARD OF GOVERNORS' MEETING
MAY 4, 2009**

Present:

- Carol Ann Bradley, Chair
- Colin Mills, Secretary
- Bill Bouie, Vice Chair
- Beverly Cosham
- Cathy Vivona, Treasurer
- John Gasson

Absent and Excused:

- Claudine Varesi
- Bill Keefe
- Bill Penniman

Staff:

- Leila Gordon, Executive Director
- Denise Snyder, Executive Assistant

Visitors: Diane Royal, 1472 Roundleaf Court, Reston, Virginia 20194 and Peter Greenberg, 1451 Waterfront Road, Reston, Virginia 20194.

The Chair called the meeting to order at 8:01 p.m., welcoming the viewing audience.

Approval of the Agenda:

Carol Ann Bradley, Chair

MOTION #1:

Colin Mills moved that the Board approve the Agenda. Bill Bouie seconded the motion. The motion was unanimous.

Approval of the April 6, 2009 Board Minutes:

Carol Ann Bradley, Chair

MOTION #2:

Colin Mills moved that the Board approve the April 6, 2009 Board Minutes. Bill Bouie seconded the motion. The motion passed unanimously.

Approval of the April 6, 2009 Board Actions:

Carol Ann Bradley, Chair

MOTION #3:

Colin Mills moved that the Board approve the April 6, 2009 Board Actions. Bill Bouie seconded the motion. The motion was unanimous.

Chair's Remarks:

Carol Ann Bradley, Chair

May 4, 2009 BOG Meeting cont'd

The Chair commented that the month had been a busy one with Founder's Day and the celebration of Bob Simon's 95th birthday and the 45th birthday of Reston. She said that the RCC staff was very involved in those activities and that the activities were very well planned and executed. RCC staff/Board also participated in the Best of Reston event.

Introduction of Visitors:

Carol Ann Bradley, Chair.

The Chair recognized the following visitors: Diane Royal and Peter Greenberg. Diane Royal's main reason for coming to the meeting was to find out RCC's future plans. Carol Ann and Bill B. both explained that the best way for her to get information would be to attend the Board committee meetings and the upcoming focus group meetings that have been scheduled. The Board's Finance Committee meeting is scheduled for May 18th. The public is also invited to attend that meeting. There will be a report from the consultants available on June 1st. The RCC Public Hearing for Programs and Budget will be on June 15th. Ms. Royal was informed that all meetings are posted on the RCC website, published in the local newspapers, and posted at each RCC facility. All meetings are open to the public. Ms. Royal was invited to attend those meetings.

Peter Greenberg of 1451 Waterfront Road, Reston, Virginia 20194, first expressed that he was a big fan of the RCC and that he pays into SD5, but voiced his concern about the following:

- An unfair taxing of Small District 5 (SD5) residents
- The expansion of the mission of the RCC
- That the SD5 tax is disproportionately unfair to the people that live in the district
- That SD5 residents are being double taxed
- That SD5 residents would have to pay for a facility for which he believes 70 percent of the use would be from residents outside SD5
- That he is opposed to the SD5 tax
- That he opposes funding a new facility from SD5 taxes
- That SD5 is overtaxed and how unfair it is to the residents to pay both County and SD5 taxes
- That the proposed facility set-up is unfair to the people that live in that neighborhood
- That the value of his home will decrease if the plan for the facility moves forward
- That the tax is kept only because people view Reston as an area for the rich
- That 70% of the users of the new facility will be non-SD5 users
- That a \$40 million piece of land will just be given away
- That SD5 residents are going to be stuck paying the mortgage/principle of the new facility
- Opposes building a \$150 million project on a \$40 million parcel of land

Mr. Greenberg advised the Board to:

- Insist that all 381,000 households in Fairfax County pay for the center
- Have the County buy the land at Brown's Chapel
- Do not take the land away unless there is an eminent domain issue
- Use a different piece of land to house the facility
- Insist that other alternatives be considered for another outdoor recreation facility
- Make RA consider alternative use of the land before giving away a \$40 million piece of land

Board Member Input on Activities Attended:

Carol Ann Bradley, Chair

John's focus was on the Friends of Reston. They hosted their 6th Annual 5K Fund Run. A general contractor was selected to start the building of the Nature House. A September delivery date has been

May 4, 2009 BOG Meeting cont'd

promised. Beverly wrote a piece for the RCC Staff Newsletter. She saw the performances of Miles Stiebel, Opus 3, and Judith Ivey. She continues to attend Chorale practice every Tuesday night. The Chorale will have its final concert at 8:00 p.m. on Saturday. Beverly performed for both the Founder's Day and RCO events, attended the Best of Reston event and every Friday she diligently practices for the upcoming Wii Tournament.

Colin attended the Best of Reston and Founder's Day events. Bill B. attended several meetings to include IPAR meetings, and attended the Best of Reston and Founder's Day events. Bill B. stated that he is looking forward to the Wii tournament and teambuilding event on Friday. Cathy attended her bridge sessions, saw the performance of Judith Ivey and attended the Best of Reston and Founder's Day events. Carol Ann attended her yoga class and an abstract art class, Carol Ann said that she attended an arts cultural event that was co-sponsored by the Southgate Center and the Hunters Woods Elementary School. Finally, Carol Ann thanked those board members that contributed articles for the RCC staff newsletter.

Committee Reports

Carol Ann Bradley, Chair

Finance Committee – April 20, 2009

Cathy Vivona, Chair. The report was summarized and submitted for the record. Please see attached report.

John left the meeting at 8:21 to attend another meeting.

Long Range Planning Committee – May 4, 2009

Bill Bouie, Chair. The Long Range Planning Committee met prior to the Board meeting to discuss the revisions to the RCC MOU. The biggest change to the MOU will be to policy surrounding the RCC preference poll eligibility - how the poll will be conducted. The Board will have a subsequent meeting once the changes have been approved by the County attorney. After discussion with the RCC executive director and the Board Chair, the Board will meet on Monday at another Long Range Planning meeting or in a full Board meeting to approve those changes so that they can then be forwarded to the BOS for their final approval and to receive public comment as well.

Approval of Committee Reports:

Carol Ann Bradley, Chair

MOTION #4:

Bill Bouie moved that the Board approve the Committee Reports. Colin Mills seconded the motion. The motion passed unanimously.

Executive Director's Report:

Leila Gordon, Executive Director. The report was summarized and submitted for the record. Please see attached report.

Old Business:

Carol Ann Bradley, Chair.

Bill commented that it should be noted that Carol Ann was included in the vote to approve the committee reports, because she was needed to establish a quorum. He pointed out that typically, the Chair does not vote.

Visitor Peter Greenberg requested permission to speak to the Board once more and was granted permission. He expressed the following:

May 4, 2009 BOG Meeting cont'd

- That people think that everyone that lives within the Tax District is rich and can afford the extra burden of the tax
- That there are many families that cannot afford the tax
- That to tax SD5 residents twice is unfair
- That there are a lot of families that live on fixed incomes that need to be considered in the process

Carol Ann read a letter of thanks to the RCC from Reston Historic Trust. See attached.

New Business:

Carol Ann Bradley, Chair.

Beverly will write an article for the RCC Staff Newsletter on May 29 and Bill B. will write one in June. She also reminded everyone to come out to the next Chorale concert that will take place on May 9th at 8:00 p.m.

May Board meeting reminders: May 11 – Program Policy Meeting and possible special Board Meeting; May 18 – Finance (6pm); Cathy noted that she will not be able to attend the meeting on May 11th.

MOTION #5:

Colin Mills moved that the meeting be adjourned. Bill Bouie seconded the motion. The motion was unanimous.

The meeting adjourned at 8:37 p.m.

Colin Mills, Board Secretary

Date

**RESTON COMMUNITY CENTER
BOARD ACTIONS
TAKEN AT BOARD OF GOVERNORS' MEETING ON MAY 4, 2009**

- | | | |
|------------------|-----------|--|
| 09-5-05-1 | Bd | That the Board approve the Agenda. |
| 09-5-05-2 | Bd | That the Board approve the April 6, 2009 Board Minutes. |
| 09-5-05-3 | Bd | That the Board approve the April 6, 2009 Board Actions. |
| 09-5-05-4 | Bd | That the Board approve the Committee Reports. |
| 09-5-05-5 | Bd | That the meeting be adjourned. |

Colin Mills, Board Secretary

Date



MEMORANDUM

DATE: April 21, 2009
TO: RCC Board of Governors
FROM: Cathy Vivona, Chair
Finance Committee
SUBJECT: April 20, 2009 Finance Committee Report

The Finance Committee met on Monday, April 20, 2009. Present were:

- Cathy Vivona, Chair
- Carol Ann Bradley, Board Chair
- Bill Bouie
- Bill Penniman, Vice Chair
- John Gasson

Attending from the RCC staff was:

- Leila Gordon, RCC Executive Director
- Renata Wojcicki, Finance Director

The Finance Committee Chair officially called the meeting to order at 6:10p.m.

March Month-to-Date 2009 Revenue Review:

Renata pointed out to members that this month the report contains notes at the bottom of each page that explain variations from month to month in the figures. For example, in Revenue, tax receipts typically arrive in two installments; in July for part one and January for part two. Each revenue category is numbered and notes applying to each are similarly numbered. It was pointed out that the numbers did not match; they will be corrected (one of the Teen revenue categories has been eliminated and numbering of the revenue list was not altered accordingly. The corrected report will be attached to the minutes.) Of note in Revenue is the shortfall in interest revenue as a consequence of the economy and also as mentioned in prior months, revenue decreases due to impacts of the capital projects closure of Hunters Woods in Aquatics and General Programs categories. Renata also pointed out that the revenue in sales of tickets to Professional Touring Artist series events is higher than normal due to the fact that 30 performances were scheduled this year in recognition of the RCC 30th Anniversary, as opposed to the more typical 20-25 events.

March Month-to-Date 2009 Personnel Review:

Bill B. commented that the main item of note is that even with the missing one payroll added; agency Personnel expenditures would still come in under budget. Leila stated that figures include the added

April 20, 2009 Finance Committee Report
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expenses that are being incurred in character 20 that used to be incurred in character 30 because of the shift from contractor contracts for instructional services that are now characterized as employee expenses and thus accounted for in the personnel character of the budget. This occurred in January, so the figures do not reflect a whole year of this.

In response to a question from John, Leila stated that because of the capital projects and the pool being closed, aquatics exempt staff requirements were reduced by two-thirds for the past summer. Adult program offerings were reduced in the summer in terms of exempt pay because computer classes were not offered. Additionally, in the summer months, several vacant positions occurred and were vacant for an unusually lengthy period due to promotions from within the agency in the Arts and Events department, and also due to the reduced program demands of the period of Hunters Woods being closed. It was deemed advisable to schedule hiring and filling of vacancies closer to the time that the buildings would return to traditional program operations. These issues will not be the case in the coming fiscal year. In FY2010, Personnel Expenses will be much closer to anticipated budget levels and may well need to be adjusted to account for the change described from character 30 to character 20 expenditures for instructional programs.

In response to another question from John, Leila said that between July 1, 2008 and June 30, 2009 (FY09) there are pay increases but beginning on July 1, 2009, (FY10) there will be no pay raises. A merit employee who has a pay increase annually that is scheduled between now and the end of June may get as much as a six percent increase. Those pay increases will take place between now and the end of June and they will carry forward and salaries will remain at that rate. There may not be any increases until FY2012, according to assessments by the county executive predicated on economic conditions remaining as they are.

Even though there were vacant merit positions, there are also costs for overtime and for some exempt employees that are hired to pick up the slack although the cost is substantially lower than having a vacant position filled by a merit employee. She said that there will be some savings from having filled the positions at salaries that are below the salaries of the employees that left which will play out in FY2010. She wanted to make it clear that running substantially under budget in personnel this year will not be the case in FY2010.

In response to a question from Cathy, Leila stated that the RCC is usually remarkably stable in its merit employment. Last year was unusual in that there were a number of simultaneous vacancies in our merit service than has been experienced in prior years. Some of that was due to natural attrition, people retired and left, and some was a consequence of promotions and movement among existing RCC employees. There were three vacancies in Arts and Events for example that were created immediately with the hiring of the executive director and the departure of the community events director just prior to that. Vacancies resolved with promotions affected Arts and Events and the Finance team.

March Month-to-Date 2009 Operational Expenses Review:

Renata went on to review operational expenses. She again pointed out that there are now notes on unusual variations below the table. For example, the administration master blanket reservation has now been reduced by about \$250,000 and this will be reflected in April, on reports the committee reviews in their May meeting. This was due to discussion with staff regarding anticipated expenditures needed in remaining months and shifting expenditures out of blanket purchase agreements' reservations and into purchase orders for the remaining costs.

In response to a question from John, Renata stated that it is very typical for expenses to appear or drop in the IT line item. She said that depending on when payments are made, monthly expenses can seem to be very high in one month and non-existent in another. She reminded everyone that IT expenses

reflect transfer billing between the County Department of Information Technology and RCC and we do not control for when that billing is posted. It can represent several months of expenses hitting at one time. Subsequent months may not show any activities. Leila stated that there are some oddities that relate to the County moving from invoices being sent to the agency to all invoices being sent to the County as part of its Electronic Accounts Payable System, or EAPS.

In response to a question from Carol Ann, Leila stated community events expenditures relate to community coffees, Multicultural Festival expenses that had to be paid although the event was cancelled, MLK Celebration events, and the like. She said that there is no longer revenue associated with the community events budget other than revenue from vendor booths at the Multicultural Festival.

March Month-to-Date 2009 Capital Expenses Review:

In terms of capital expenses, Renata stated that there are still change orders coming in and some that have recently been processed in April; therefore, the anticipated savings from projects now is approximately \$291,000.

In response to a question from Cathy regarding the projects listed as carrying forward (moving lights, HW/LA Priority 1, dressing room renovations), Leila stated that there is no impact to the 2010 budget when projects are carried forward, the funding allocated originally in FY09 is moved into the FY10 budget. This requires documentation that we intend to complete the projects during a period of time when they will not disrupt the operating schedules of the building areas affected.

Update/Clarification on Preference Poll Expenses: Leila briefly made some clarification on expenses associated with preference poll expenses. The figures discussed represent ranges of costs for such issues as establishing the start-up licensing of the electronic voting system, which will only be required at the estimated funding level of about \$10,000 for the first year that the system is utilized. Leila stated that the RCC could enter into a multi-year agreement predicated on conditions permitting renewal of such an agreement. She pointed out that while there are some costs from prior years' preference polls such as the community voting day expenses associated with the League of Women Voters, the tents, hospitality and the like that would not be repeated, there were also new costs such as printing and mailing of ballots with voter log-in and pin credentials that would offset those savings.

John commented that the trade-off would likely be a lower cost per voter if the anticipated participation rate increase occurred. Leila stated that RA has given her several reports where they compiled information on their polling and she said that in reference to postage for mail, the highest number of mail ballots returned for which we would pay postage is about 4,000 based on the year of the highest number of mailed ballots in RA election history. She made her estimate based on that number and first class postage rates, which could also be modified should the Preference Poll committee decide that. In response to a comment from Bill P., Leila stated that the year that the RCC first embarked on soliciting business participation, almost \$30,000 was spent to promote and solicit that participation.

In response to a question from Cathy, Leila stated that the procedures associated with voter verification are included within the cost estimate from the vendor that does the RA election process so there would not likely be any added expenditures for verification that ballots cast are legitimate ballots from eligible voters.

Leila said that both she and Tom went through the voter process/voter administration process with the firm that does the RA balloting. She said that it was very impressive in terms of verification and limited staff access to the voting administration areas of the implementation. Leila stated that several parameters of the vote could be published so that the public has complete confidence that there is no ability to manipulate or change or respond to the voting as it is occurring. The documentation she

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received from the vendor regarding the security of their systems and the protections from hacking or manipulation from outside the voting was very impressive. The full details of the process would be included in RCC's solicitation of bids for the electronic voting and would include tabulation of mailed in ballots as well. Even with RCC distributing ballots to those left off the mailing list, those voters would be subject to multiple layers of security for both the voter and the RCC in terms of the integrity of the process.

There being no further questions, the meeting adjourned at 6:52 p.m.

Reston Community Center
 Budget vs Actuals Worksheet
 Mar-09

100%/12*9mos=75%	
Beginning Fund Balance	\$9,266,814
Est. Y-End Fund Balance	\$5,739,197

	Revenue	Budget FY09	Feb	Mar	ENCUMBR.	YTD	REMAINING BALANCE	YTD % actual
1	Administration	\$7,350,203	\$ 34,615	\$ 26,074		\$ 7,438,630	(88,427)	101.20%
2	Performing Arts-Theatre Admiss.	49,500	4,122	7,706		57,631	(8,131)	116.43%
3	PA Theatre Rental	20,900				314	20,587	1.50%
4	PA Cultural Activities/ Arts Org	0	(2,424)	9,409		7,516	(7,516)	0.00%
5	Aquatics Classes/drop-in	270,000	15,273	16,589		130,274	139,726	48.25%
6	Aquatics Rental	18,000	4,400			5,512	12,488	30.62%
7	General Programs Admin					0	0	0.00%
8	Teens	65,288	28,915	3,004		73,814	(8,526)	113.06%
10	Senior	49,298	1,270	1,547		35,925	13,373	72.87%
11	Youth	34,264	8,671	2,654		31,447	2,817	91.78%
12	Adult	128,838	3,641	5,987		107,800	21,038	83.67%
13	Community Events	5,000	459	296		2,586	2,414	51.71%
14	Camp Goodtimes	52,200	25,150	7,625		84,054	(31,854)	161.02%
15	Arts Education	101,890	29,857	10,129		149,483	(47,593)	146.71%
	Total RCC Revenue	\$8,145,381	\$153,950	\$91,020	\$ -	\$ 8,124,986	\$ 20,395	99.75%

- 1 **Administration** - Tax and rental revenue exceeds projections and interest revenue is 60K less than projected due to economic downturn
- 2 **Performing Arts-Theatre Admiss.** - Higher due to 30th Anniversary season offering 30 events instead of typical 20-25
- 3 **PA Theatre Rental** - Revenue collection scheduled for May
- 4 **PA Cultural Activities/ Arts Org** - A wash/clearing account to monitor payments for reimbursements to cm arts orgs for ticket sales
- 5 **Aquatics Classes/drop-in** - Affected by capital project facility closure; 46K difference to date, current revenue tracking to prior year levels
- 6 **Aquatics Rental** - Also affected by capital project capital closure - 10K difference; currently tracking to prior year level
- 7 **General Programs Admin** - No related revenue
- 8 **Teens** - Summer 2009 camp revenue collected to date will be deferred in June to FY 2010
- 9 **Senior** - Revenue is about 13K lower than last year to date; decrease relates to capital project facility closure
- 10 **Youth** - Revenue is on track and was not significantly affected by capital project
- 11 **Adult** - Revenue is 10K lower than last year to date; the decrease is related to capital project closure
- 12 **Community Events** - Vendor fees for Multicultural Festival refunded due to cancelled event; no revenues associated with Cm Events in FY09
- 13 **Camp Goodtimes** - Summer camp revenue collected to date will be deferred in June to FY 2010
- 14 **Arts Education** - Summer camp revenue collected to date will be deferred in June to FY 2010

	Personnel Expenses	Budget FY09	Feb	Mar	ENCUMBR.	YTD	REMAINING BALANCE	% Budget Used Ytd
1	Administration	400,851	24,769	\$ 24,769		226,745	174,106	56.57%
2	Board OG	5,764				135	5,629	2.34%
3	Booking	122,003	8,810	\$ 9,135		80,333	41,670	65.85%
4	Comptroller	302,284	19,376	\$ 20,076		180,200	122,084	59.61%
5	Customer Service	359,374	22,941	\$ 22,628		181,394	177,980	50.47%
6	Engineering	91,103	6,792	\$ 7,759		62,515	28,588	68.62%
7	Maintenance	299,473	26,069	\$ 25,546		212,736	86,737	71.04%
8	IT	107,983	7,331	\$ 7,331		68,672	39,311	63.59%
9	Media	179,523	13,503	\$ 15,728		124,288	55,235	69.23%
10	Performing Arts	418,860	36,779	38,672		241,131	177,729	57.57%
11	Aquatics	638,023	47,565	48,566		367,503	270,520	57.60%
12	General Programs Admin	84,027	6,137	6,310		56,046	27,981	66.70%
13	Teens	130,365	6,827	6,139		72,207	58,158	55.39%
14	Senior	130,576	7,406	7,116		64,933	65,643	49.73%
15	Youth	145,724	8,464	8,178		86,174	59,550	59.13%
16	Adult	187,378	16,444	19,054		113,236	74,142	60.43%
17	Community Events	157,564	7,428	6,641		85,937	71,627	54.54%
18	Camp Goodtimes	82,041	161	(161)		65,414	16,627	79.73%
19	Arts Education	261,030	16,353	16,676		174,978	86,052	67.03%
	Total Personnel Expenses	\$ 4,103,946	\$ 283,157	\$ 290,161	\$ -	\$ 2,464,575	\$ 1,639,371	60.05%

Personnel expenses are one payroll behind

- 1 Administration Admin's allocated budget includes unassigned funds in exempt pay that are then used to cover unanticipated needs
- 2 BOG Discontinued use of exempt position for meeting transcriptions
- 4 Comptroller Vacant merit position; partially offset with part time and overtime costs- filled in April
- 5 Customer Service Vacant merit position; partially offset with part time and overtime costs- filled in October
- 10 Performing Arts Vacant merit position; partially offset with acting capacity and overtime costs-filled in November
- 11 Aquatics Below budget due to capital project facility closure requiring fewer employees; Vacant merit position filled in September
- 13 Teens One part time assistant position vacant; SOS cancelled mid-year
- 14 Senior Vacant merit position (short term) - filled in March
- 17 Community Events Vacant merit position - filled in July

	Operational Expenses	Budget FY09	Feb	Mar	ENCUMBR.	YTD	REMAINING BALANCE	% Budget Used Ytd
1	Administration	389,844	77,876	395	335,025	440,384	(50,540)	112.96%
2	Board	38,150	378	5,050	0	18,380	19,770	48.18%
3	Booking	50,347	210	95	8,658	25,152	25,195	49.96%
4	Comptroller	456,501	19,037	20,264	90,502	416,461	40,040	91.23%
5	Customer Service	825		0		-	825	0.00%
6	Facility Engineer	167,203	3,525	50	38,073	85,707	81,496	51.26%
7	Maintenance	302,966	21,433	25,851	101,266	275,346	27,619	90.88%
8	IT	165,413	20,476	3,207	5,139	62,409	103,004	37.73%
9	Media	276,683	13,675	10,194	24,620	186,895	89,787	67.55%
10	Performing Arts	351,410	58,891	78,133	10,118	298,881	52,529	85.05%
11	Aquatics	73,150	7,757	5,478	11,382	70,316	2,834	96.13%
12	General Programs Admin	5,100				837	4,263	16.40%
13	Teens	150,237	20,165	6,297	16,929	129,667	20,570	86.31%
14	Senior	99,002	3,783	4,906	10,982	63,747	35,255	64.39%
15	Youth	42,814	5,974	4,918	12,471	41,899	915	97.86%
16	Adult	108,576	3,607	4,359	34,452	113,118	(4,542)	104.18%
17	Community Events	119,704	2,150	704	681	91,528	28,176	76.46%
18	Camp Goodtimes	31,960			1,659	27,717	4,243	86.72%
19	Arts Education	100,703	2,614	1,590	10,968	54,360	46,343	53.98%
	Total Operational Expenses	\$ 2,930,587	\$ 261,550	\$171,491	\$ 712,923	\$ 2,402,804	\$ 527,783	81.99%

- 1 Administration Encumbrances reduced in April by 250 K; will show up in May report
- 14 Senior Woodshop equipment costs should be shared with Senior department. Adjustment will show up in May report
- 16 Adult Woodshop equipment costs should be shared with Senior department. Adjustment will show up in May report

	Capital Proj. Expenses	Budget FY09	Feb	Mar	ENCUMBR.	YTD	REMAINING BALANCE	% Budget Used Ytd
1	HVAC Upgrade 003717.1	\$ 2,593,822	\$ 130,403	\$ 80,121	\$ 79,598	1,536,898	\$ 1,056,924	59.25%
2	Natorium 003717.2	\$ 1,278,055	\$ 38,147	\$ 51,263	\$ 105,264	1,035,627	\$ 242,429	81.03%
3	Theatre Rigging 003717.3	\$ 181,090			\$ 457	164,574	\$ 16,516	90.88%
4	Fire Alarm Repl. 003717.8	\$ 203,990	\$ 18,157		\$ 54,196	186,993	\$ 16,997	91.67%
5	Lockers Repl. 003717.4	\$ -				0	\$ -	0.00%
6	HW LA Priority 1 003717.5	282,000			33,396	33,396	248,604	11.84%
7	Moving Lights 003717.6	39,540				0	39,540	
8	Theatre Dressing Room Renov.	60,000				0	60,000	
	Total Capital Expenses	\$ 4,638,497	\$ 186,706	\$ 131,384	\$ 272,911	\$2,957,488	\$ 1,681,010	63.76%
	Total RCC Expenditures	\$ 11,673,031	\$ 731,412	\$ 593,036	\$ 985,834	\$7,824,867	\$ 3,848,164	67.03%

1-4 FY2008-2009 Capital Projects

5 Lockers Repl. 003717.4

6 HW LA Priority 1 003717.5

7 Moving Lights 003717.6

8 Theatre Dressing Room Renov.

Lines 1-3 reflect overall savings projected now at 291K

Cancelled by RCC Board

FY2010 carryforward due to schedule requirements for the facility

FY2010 carryforward due to schedule requirements for the facility

FY2010 carryforward due to schedule requirements for the facility



Executive Director Report for April 2009

Programs

Arts and Events

Professional Touring Artist Series: 53% of capacity attendance to date; \$58,676 in revenue.
Arts Education: Highly successful Young at Art exhibit at Hunters Woods during April.
Community Events: Founders Day extremely successful; great weather, great attendance and many kudos from our partners on the event.

General Programs

Camp Goodtimes: Location for 2009 is Terraset Elementary School; camp staffing nearly completed. Egg-normous Egg Hunt was very successful despite high winds; Spring Break Fun Zone was fully registered for the entire week. The Diva Central Prom Dress collection drive was the most successful ever with a very well-attended final event. Given the large number of dresses collected for this year's event, we will likely be able to forego or vastly scale down collection efforts for next year's "Diva Central" and utilize the leftover dresses we have now in storage. The Adult trip to New York was fully subscribed for this past weekend. The Senior department is gearing up for Older Americans Month celebrations with their annual event on May 14th.

Aquatics

Higher temperatures during April brought in some very high evening attendance numbers. In addition, new offerings for evening water aerobics classes show robust participation. People are getting back in the "Terry L. Smith Center" swim of things!

Operations

Facility Rentals/Maintenance: Joel Laborde has returned from Hawaii and is now working in our RCC Lake Anne facility. The front door closers at Hunters Woods are in the process of being replaced, and the building-wide PA system has been reactivated and is currently undergoing testing.

Customer Service/IT: Progress continues on upgrades to Rec Trac and our POS procedures needed prior to instituting online registration. Online registration will be offered after the Reston registration period to provide for equitable and randomized registration of small district 5 residents/employees. First online registration target: Summer 2009 for Aquatics classes beginning on June 1.

Capital projects are continuing successful punch-list execution and close-out processes. The anticipated timeframe for the installation of the systems furniture in the Program Office is the first week in May.

Executive Director Outreach

Meetings/Events: Reston Accessibility Committee at Hunters Woods to discuss adding ADA parking spaces; Production Committee for Best of Reston; Color Line Project wrap-up event; Best of Reston/Reston Interfaith Benefit dinner; IPAR Board meeting (VCA Project grant well-reviewed); Latchkey Youth Initiative; attended Global Camps Africa Reception; taped 2 CNN Headline inserts for 30th Anniversary and Community Engagement process.