



**Reston Community Center  
Board of Governors Monthly Meeting  
October 5, 2015  
8:00 p.m.  
Meeting Agenda**

8:00 – Call to Order	Beverly Cosham, Chair
8:02 – Approval of Agenda	Beverly Cosham, Chair
8:03 – Approval of Minutes and Board Actions	Beverly Cosham, Chair
<ul style="list-style-type: none"> <li>• Approval of September 14, 2015 Board Minutes (As Reviewed and Approved by the Board Treasurer)</li> <li>• Approval of September 14, 2015 Board Actions (As Reviewed and Approved by the Board Treasurer)</li> </ul>	
8:05 – Chair’s Remarks	Beverly Cosham, Chair
8:08 – Introduction of Visitors	
8:10 – Citizen Input	
8:12 – Board Member Input on Activities Attended	
8:22 – Executive Director’s Report	Leila Gordon, Executive Director
8:28 – Old Business	Beverly Cosham, Chair
8:30 – New Business	Beverly Cosham, Chair
8:35 – Adjournment	

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**Reminders:**

<b>Event</b>	<b>Date</b>	<b>Time</b>
<i>Professional Touring Artist Series and other fall programs – reminder to release tickets if not using.</i>		
Monthly Board Meeting	November 2	8:00 p.m.
15-16 Board Orientation	November 14	9:00 a.m.



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS MEETING  
SEPTEMBER 14, 2015**

**Present were:**

- Bev Cosham, Chair
- Bill Bouie
- John Mendonça
- Michelle Moyer
- Lisa Sechrest-Ehrhardt
- Vicky Wingert
- Gerald Zavala

**Absent and Excused:**

- Bill Penniman
- Bill Keefe

**Attending from the RCC Staff:**

- Leila Gordon, Executive Director
- Cristin Bratt, Public Information Officer

The Chair called the meeting to order at 8:01 p.m.

**MOTION #1:**

**Approval of the September 14, 2015 Agenda**

Bill B. moved that the Agenda be approved. Gerald seconded the motion. The motion passed unanimously.

**MOTION #2:**

**Approval of the June 1, 2015 Board Minutes**

Bill B. moved that the Board approve the June 1, 2015 Board Minutes. Gerald seconded the motion. The motion passed unanimously.

**MOTION #3:**

**Approval of the June 1, 2015 Board Actions**

Bill B. moved that the Board approve the June 1, 2015 Board Actions. Gerald seconded the motion. The motion passed unanimously.

**Chair's Remarks**

Bev welcomed everyone back from the summer and said she hoped everyone enjoyed activities at RCC, around Reston and in any other corners of the world.

**Introduction of Visitors**

None.

**Citizen Input**

None.

**Committee Reports**

**June 15 Annual Hearing Meeting** – Leila gave the meeting report in Bill P.'s absence and said the meeting report and slides are all included in the September Board Package. She said we received some useful comments from the public at the meeting. We also presented the proposed outline for the FY17 budget. The Board agreed with staff that it was a good outline and instructed staff to prepare it for

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submission to the Board of Supervisors for approval. Leila noted that in the weeks following that meeting, staff made further budget cuts based on FY15 actuals which had not been available at the time of the Public Hearing. Details of those changes will be presented in the July 20 and September 14 Finance Committee reports tonight.

**July 20 Finance Committee Meeting Report** – Gerald reviewed the attached meeting report and said the committee reviewed FY15 actuals and discussed the revenue performance of Teen/Family and Adult/Fitness programs which was lower than expected. As a result, staff decided to make additional cuts to spending based on the FY15 actuals. Those revisions would be reflected at a September Finance Committee meeting prior to the September monthly Board meeting. The committee also reviewed the new monthly report format and suggested also adding a summary page.

**July 20 Preference Poll Committee Meeting** – Vicky said the Preference Poll Committee met and reviewed all input following last year's Preference Poll. Those suggestions are being addressed and implemented this year, including increased promotional efforts for the Candidate Forum. There were changes to the attached Candidate Handbook and the mailed ballot in order to clarify some areas of concern from last year. The committee also reviewed the Preference Poll timeline and put into place a plan of action in case ballots reached households ahead of the published Voting Open date. She noted this plan was useful because ballots were mailed early. We were able to put out ballot boxes and open voting within 24 hours of ballots reaching households. She reminded everyone that the Candidate Forum is this Thursday at 6:30 p.m. at the CenterStage.

**September 14 Finance Committee Meeting Report** – Gerald said the Finance Committee met prior to this Monthly Meeting and reviewed staff's revised FY17 budget and budget transmittal memo and Capital Improvement Plan. The committee moved to submit the memo to the full Board for approval. He asked Board members to review the attached September 14 Finance Committee meeting materials. The various columns across the Fund Balance Statement page and the following page reflect budget snapshots from different sources, which allows comparison of the funding changes being implemented to maintain a balanced budget profile. He noted that the FY16 adopted budget did not contain financial information related to pay for performance increases or carryover expenditures and has therefore been revised. As a result of these adjustments, the ending balance of one budget does not match the beginning of another because of the revisions. However, we provide them to allow for comparison of expenditures in personnel, operating and capital project categories. Gerald also said the group reviewed the new budget format while looking at the monthly reports as of August 31, 2015. The committee found this new report format to be useful and easier to read. There were no significant changes or anomalies to report in the numbers themselves and it was much easier to read. All details are outlined on the September 14 Finance Committee report.

### **MOTION #4:**

#### **Approval of the Committee Reports**

Bill B. moved that the Board approve all committee reports. John seconded the motion. The motion passed unanimously.

### **MOTION #5:**

#### **Approval of the FY17 Budget Transmittal Memo to Fairfax County**

As reviewed in the September 14 Finance Committee meeting report, Gerald moved that the Board approve the FY17 Budget Transmittal memo to the County. Lisa asked if the memos are accompanied by other materials. Leila confirmed that they are submitted with all required accompanying spreadsheets to support the numbers in the memo. Gerald confirmed that the memo provided exactly what the County is looking for in this correspondence. Bill B. seconded Gerald's motion. The motion passed unanimously.

### **Board Member Input on Activities Attended**

Michelle was involved in World Police & Fire Games, as well as a lake water swim, the Reston Triathlon and the Reston Kids Tri. She visited the Reston Farmers Market quite a bit and attended the Preference Poll Candidate Orientation.

Gerald visited the Reston Farmers' market, attended several RCC committee meetings and often brought his kids to summer camp at RCC. One attended Young Actors Theatre while the other attended Camp

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Goodtimes. He enjoyed being a part of the lively vibe here during camp season. He also attended the GRACE art opening last week.

Bill B. attended ChalkFest, the opening of the Water Mine at Lake Fairfax and was busy with the Park Authority's needs assessment – the results of which were presented to the Park Authority Board last week. In summary, he said citizens in Fairfax County love their parks; 93 percent of citizens use the park system, resulting in 17 million visitors last year. The priorities for facility space in the County are swimming pools and gym space – he noted that this is also the case in Reston. In terms of parks, citizens want to continue to buy land for parks and preservation of open space. They also want to continue to expand trails and biking opportunities. The only troubling news is that since 1992, the Park Authority's overall share of the County's general fund dollars has decreased from 1.3 percent to .6 percent of the total dollars spent and that 150 positions have been eliminated. Today, the Park Authority receives \$23 million from the general tax fund.

Vicky observed that the priorities that Bill B. just outlined are the same principles upon which Reston was founded 50 years ago.

Lisa said she doesn't take our parks for granted because she's seen places where development has taken over and there are no parks. Lisa attended the Ukulele Festival, and participated in the Reston Triathlon the day before where she finished second in her category.

John attended one Take a Break concert and was disappointed in the quality – he thought the three guitarists were not in unison. Leila said she would share that review with Community Events Director Kevin Danaher. He also attended the GRACE opening last Friday, as well as the ChalkFest at Reston Town Center. He said he is still coaching soccer and the season started Saturday

Bill B. noted that he would like RCC to be involved in the Northern Virginia Senior Olympics next year. He explained that he participated in the Senior Olympics in Minneapolis this summer and was impressed after witnessing the 100m dash in the 100-year-old category. He said one person can enter unlimited categories for \$12. He would like RCC to consider covering this fee for Reston seniors.

Bev attended many summer activities including the Reston Kids Tri and the Professional Touring Artist Series season opener, Donal Fox, whose performance was mesmerizing.

### **Executive Director's Report**

Leila reviewed her activities and said we were busy with camps and capital projects this summer. The loading dock is still being re-built. She noted that we did have to cancel many concerts and cookouts because of rain this year, but the new dance nights in the Take a Break concert season proved to be a success with more than 500 people in attendance one night. Summer Camps enrolled 100 kids more than last year and improved capacity from 87 percent to 90 percent. We were also able to significantly reduce the number of waitlisted campers, from 454 to 277 participants. NV Rides – Reston has launched and has been a success in terms of riders, but still needs volunteer drivers. She said we've fulfilled 25 ride requests and have turned down 13 requests because the destination was out of Reston. There are 18 drivers registered, but only eight of them have accepted ride requests. There was general discussion of the program and insurance requirements of drivers. Leila noted that the County does carry insurance on this program, but that all drivers are required to carry insurance as well.

### **Old Business**

None.

### **New Business**

John noted that he saw the agenda for the town hall meeting with Supervisor Hudgins regarding the North County space; the agenda included discussion of a North County performing arts space and he's wondering if RCC is contributing to this discussion. Leila noted that Supervisor Hudgins is engaging the community to collect input, answer questions and manage expectations for development there. An arts center is being included in the discussions because it was a priority on the Master Arts Plan Task Force and has also been mentioned as a possibility in Boston Properties' space or as a proffer. RCC has shared this Saturday's meeting date with all of the arts organizations that expressed interest in a new arts center at our March Community Relations and Program/Policy meeting. She also noted that the

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swimmers, Southgate Community Center and Cornerstones also know about the meeting. There is nothing in County planning sessions that includes construction of performing or visual arts amenities, but that there are conversations in different communities for those facilities to be delivered by proffers or by combining contribution streams to provide additional amenities. Bill B. noted that the public needs to understand that this is a PPEA process (Public-Private Education Facilities and Infrastructure Act of 2002) because the County wants delivery of structures it cannot afford to build on its own. Bill noted that the only way the County can currently build things like schools, fire stations and indoor recreation centers is if it works with the private sector; PPEA is the only avenue for this.

Developers will hear what people want; but that input does not drive what is actually delivered. The PPEA process provides the County an opportunity to do business with private companies who are partnering in an attempt to make a profit. There will be negotiation between the County and developers in which the public will not participate. He explained that the County has a memorandum from the Park Authority giving the County the ability to negotiate with the Park Authority land so that the indoor facility is realized out of the PPEA process.

Leila noted that she does not believe there will be anything new announced at the meeting; Supervisor Hudgins just wants to get feedback on the right configuration of amenities and community services at the North County site. Leila noted that anyone wanting to attend to provide input on this process at North County may send that request to [RSVPhuntermill@fairfaxcounty.gov](mailto:RSVPhuntermill@fairfaxcounty.gov).

### **MOTION #6**

#### **To Adjourn the Meeting**

Bill B. moved to adjourn the meeting at 8:49 p.m. Gerald seconded the motion. The motion passed unanimously.



Gerald Zavala,  
Board Treasurer  
for Bill Penniman, Board Secretary

\_\_\_\_ September 29, 2015 \_\_\_\_  
Date

**BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON SEPTEMBER 14, 2015**

- 15-0914-1 Bd That the Board approve the Agenda**
- 15-0914-2 Bd That the Board approve the June 1, 2015 Board Minutes**
- 15-0914-3 Bd That the Board approve the June 1, 2015 Actions**
- 15-0914-4 Bd That the Board approve the committee reports**
- 15-0914-5 Bd Approval of the FY17 Budget Transmittal Memo to Fairfax County**
- 15-0914-6 Bd That the meeting be adjourned.**



Gerald Zavala,  
Board Treasurer  
for Bill Penniman, Board Secretary

\_\_\_\_September 29, 2015\_\_\_\_  
Date



## Executive Director Report September 2015

### Administration

There have been a number of administrative activities underway. We continue to pursue the contractor for the modifications needed to complete the loading dock project. Theatre improvements to the CenterStage are nearly complete and have been appreciated during performances in the season's kick-off weeks. The new phone system has been installed with relatively few hiccups.

We are responding to a couple of excellent patron feedback points regarding how our website directs patrons to our online registration features. The new content will be complete in the near future and should make online registration more intuitively logical and easy for customers to locate and use from our home page. Patrons greatly appreciated being communicated with promptly and most especially, being able to make a positive impact on our operations.

Some RCC Hunters Woods office realignments occurred during our maintenance closure period. Specifically the entire booking and facility management team is now in one office in the administration area office. Barbara Wilmer has relocated to the office at the back of the RCC Hunters Woods building that used to house the Performing Arts team. She shares the space with our Building Engineer Fred Russo. The Performing Arts team has a new suite where our old photo lab used to be. The old Building Engineer and Night Manager space has been reconfigured to accommodate our maintenance team members and their work supplies in the area under the stage. Everyone is getting settled into their new spaces and/or welcoming people to them. Kudos go to Tom Ward for shepherding this process and figuring out so many efficient ways to rearrange people comfortably.

### Programs

September brings fall programs and they are off to a fun and brisk start. The Reston Multicultural Festival requires a great deal of planning and this year that included the extensive add-on planning and execution around the very successful *We Make Reston* temporary public art project. Applause goes to everyone involved with this signature event and particularly our intrepid Arts and Events team. The Leisure and Learning team is firing on all cylinders; Eileen Boone represented RCC at the kick-off to the YMCA and Greater Reston Chamber of Commerce Healthy Living initiative. She and Karen Brutsché also received recognition for the NV Rides Reston program at the Board of Supervisors meeting in September along with other NV Rides colleagues. Children and staff alike are getting excited about the pumpkin and apple events on the fall calendar.

In our water world, a faulty caulking from the pool maintenance period resulted in an emergency closure of the Terry L. Smith Aquatics Center for a week. Although we arranged for pool use at North Shore pool during that period, the miserable weather made that arrangement unattractive for our swimmers. We reopened one day earlier than we had thought we would and are hoping there will not be a repeat of the chemistry issues with the caulking formula. Now or ever.

### Executive Director

Meetings/activities: Master Arts Plan Task Force; Arts Council of Fairfax County Board meetings; Human Services System Leadership meetings; Reston Marketing Initiative meetings; RCC Preference Poll activities; Initiative for Public Art – Reston meetings; severe weather planning calls.