



**Reston Community Center  
Board of Governors Monthly Meeting  
February 8, 2021  
8:00 p.m.  
Meeting Agenda**

8:00 – Call to Order	Beverly Cosham, Chair
8:02 – Approval of Agenda	Beverly Cosham, Chair
8:03 – Approval of Minutes and Board Actions	Beverly Cosham, Chair
<ul style="list-style-type: none"> <li>• Approval of December 7, 2020 Board Minutes (as reviewed and approved by the Board Secretary)</li> <li>• Approval of December 7, 2020 Board Actions (as reviewed and approved by the Board Secretary)</li> </ul>	
8:05 – Chair’s Remarks	Beverly Cosham, Chair
8:08 – Introduction of Visitors	
8:10 – Citizen Input	
8:12 – Committee Reports	Beverly Cosham, Chair
<ul style="list-style-type: none"> <li>• December 7 Long Range Planning Meeting</li> </ul>	Bill Bouie, Committee Chair
8:20 – Accept Committee Reports	Beverly Cosham, Chair
8:25 – Board Member Input on Activities Attended	
8:35 – Executive Director Report	Leila Gordon, Executive Director
<ul style="list-style-type: none"> <li>• Motion to adopt a new revenue target for FY22 revenue from taxes.</li> <li>• Motion to amend the agency planning and review calendar.</li> <li>• Motion to extend the RCC 2016-2021 Strategic Plan to December 2021.</li> </ul>	
8: 45 – Old Business New Business	Beverly Cosham, Chair
8:50 – Adjournment	

**Reminders:**

<b>Event</b>	<b>Date</b>	<b>Time</b>
An Afternoon with Michael Twitty	February 13	3:00 p.m.



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOARD OF GOVERNORS MEETING  
December 7, 2020, 8:00 p.m.**

**Present:**

- Bev Cosham, Chair
- Bill Bouie
- Bill Penniman
- Lisa Sechrest-Ehrhardt
- Dick Stillson
- Paul Thomas
- Vicky Wingert

**Absent and Excused:**

- Laurie Dodd
- Bill Keefe

**Attending from RCC Staff:**

- Leila Gordon, Executive Director
- John Blevins, Deputy Director
- Karen Goff, Public Information Officer

Bev called the meeting to order at 8:12 p.m.

**MOTION #1:**

**Approval of the Agenda**

Bill B. moved that the agenda be approved as written. Bill P. seconded the motion. The motion passed unanimously.

**MOTION #2:**

**Approval of the November 2, 2020 Board Minutes**

Bill B. moved that the Board approve the November 2, 2020 Board Minutes. Paul seconded the motion.

**MOTION #3:**

**Approval of the November 2, 2020 Board Actions as corrected**

Bill B. moved that the Board approve the November 2, 2020 Board Actions. Paul pointed out a missing word in Action #5. The record will be amended. Paul seconded the motion as amended. The motion passed unanimously.

**Chair's Remarks**

Bev said we are in a surreal time as COVID-19 has continued for 10 months now. It does not seem possible that we could see 300,000 dead by the new year. Bev saw a news story about a girl who lost 11 family members, many of whom were health care workers. She also knows a local family who lost several family members.

Bev read a poem:

*For Katrina's Sundial* by Henry Van Dyke

## December 7, 2020 Board of Governors Meeting Minutes

Hours fly,  
Flowers die  
New days,  
New ways,  
Pass by.  
Love stays.

Time is  
Too Slow for those who Wait,  
Too Swift for those who Fear,  
Too Long for those who Grieve,  
Too Short for those who Rejoice;  
But for those who Love,  
Time is not.

Bev said to remember to tell people you care about them. She is concerned about her granddaughter Esme, who is worried Bev is going to die. Lisa recommended some *Sesame Street* resources for preschoolers to help them understand this topic.

### **Introduction of Visitors**

None

### **Citizen Input**

None

### **Committee Reports**

**December 7 Long Range Planning Committee meeting** – Chair Bill B. said we met this evening with Supervisor Alcorn. We had the Board orientation, but there are no new members, so that went swiftly. We talked about what Walter sees with community projects, and he complimented RCC for doing a great job in the pandemic. We are looking forward to increasing our scope of programs and services as Reston continues to grow and change.

### **MOTION #4:**

#### **Approval of the Long Range Planning Committee Report**

Paul moved to approve the Long Range Planning Committee report. Bill P. seconded the motion. The motion passed unanimously.

### **Board Member Input on Activities Attended**

Bill P. has attended county task force meetings and transportation subcommittee meetings.

Dick has been living the COVID-19 lifestyle: mostly staying home except for walks.

Vicky is doing the same.

Bill B. has been to lots of meetings. He was surprised that Park Authority Director Kirk Kincannon announced his retirement. The Park Authority will begin a national search for a new director this week.

Paul had a small Thanksgiving. He has been supporting the school system and will serve on the Human Services Council as Walter Alcorn's appointee. The first meeting is December 21.

Lisa is also living the COVID-19 life. The pandemic is exposing many inequities. She hopes society will learn a lot from this. The holidays will be different, and she hopes people can buckle down and follow the rules as people did in World War II and the Depression. Dick said one thing that helps him is that there is light at the end of the tunnel. Bev said it is crazy that people feel like they must get out when we just have to hang on a few more months.

Bev said she gave a Meet the Artists concert in November. There were two people in the house; one of whom brought Bev's CDs for her to sign. The other was a GMU Spanish professor who is going to help Bev with Spanish, as she wants to add Spanish torch songs to her repertoire.

**Executive Director's Report**

Leila directed everyone to the October month-end financials. She said there was nothing remarkable in there. She checked today and saw we are at 83 percent of the target on tax receipts. That will probably increase as today (12/7) is the due date for the second-half of property taxes.

On the program revenue side, things are not as rosy. We are seeing very good participation in Visual Arts, Aquatics and Fitness. People are doing things they feel they can control, and we are controlling capacity. We had a couple of holiday youth programs. There was participation, but numbers were deliberately low. Our current program-generated revenue target is in the \$200,000 range, which is 20 percent of annual program revenue of about \$1 million. We are nowhere near that \$200,000. Rentals should pick up in spring. We have had robust rentals of the pool, including from three youth teams and South Lakes High School. There are lots of safety protocols. Paul said he would not be surprised if FCPS cancels winter sports.

We have a theatre rental this week. Ravel will film a production of *The Nutcracker Ballet* with no audience. We had eight or nine people at Mark Brutsché's Snow White on Saturday. We are still limited to 30 percent of theatre capacity, including techs and cast. We are at less than \$2000 for Professional Touring Artist Series revenue; Leila does not expect it will increase in winter.

The Program Guides have been split into Winter and Spring. It is more work for the Media team, but we are hoping to offer programs in smaller chunks and issue fewer refunds. The Winter Guide (January and February) is up now; Spring (March to May) will go up soon. We are hoping to resume mailing guides in the fall. Leila is concerned about summer as camp offerings need to keep in mind the loss of school time.

Capital projects – There will be system balancing today and tomorrow in the Aquatics venue. The maintenance day for the pool is on December 19. There will be a solar panel vendor site visit next week. The theatre seating project is done. We are still waiting on room dividers for Hunters Woods Rooms 1-4. The Lake Anne restroom renovation will proceed with Fred as project manager.

The Thanksgiving Food Drive was very successful. We combined forces with RA, which held two "Stuff the Bus" bus events. More than 4,000 pounds of food and many gift cards were collected. That will help feed 350 families for three months.

We have holiday performances at Reston Town Center until December 20. We are using funds normally used for the holiday parade to underwrite the performances. The Gifts from HeART event is online this year. We have created a very cool virtual artists directory, which is now on our website. Ten percent will still go to Cornerstones. [Late update: Concerts at Reston Town Center for the remainder of the month were canceled due to rising COVID-19 prevalence in the community.]

The Scholarship Workshop had 46 participants on Zoom, which is about equal to normal in-person attendance. Letters to Santa had 26 kids. We are offering free Facebook Live craft and exercise classes in December. Those are a little different than on-demand YouTube classes. They replicate the sense of a calendar appointment that echoes our normal programming. People can also engage with comments on that platform.

The staff has been great in this difficult time. The typical December teambuilder is canceled; we will have a Zoom event with a celebration for Linda Ifert's retirement and equity training led by BeBe Nguyen.

For the Annual Strategic Planning Meetings January 8 and 9, we have arranged for rooms at RA. There will be room for sufficient social distancing. On Friday, we will review the data report and spend the bulk of the time talking about COVID-19's impact, both positive and negative. On Saturday, we will spend time discussing how we plan to reengage with the community on the strategic planning process, what our targets will be and how our plans fit together within the structure of the CAPRA standards. The CAPRA folks recommended that the Board formally accept the staff report from the January meeting and accept the update to the strategic plan with a motion for the record.

Lúnasa is here on December 17. The band has been stuck in New York; this is their only 2020 gig. Dick asked about tickets. Leila said Board members could get one comp due to limited capacity and can pay for a ticket for their spouse if they both attend.

**Old Business**

None

**New Business**

Dick asked if Leila has been in touch with the county about vaccine planning. Leila said it will be managed out of the county health department and follow CDC recommendations about priorities (e.g., nursing home residents and workers first). Dick asked if RCC would play any role; Leila said we would if asked, but the health department has already identified Southgate Community Center once before as a likely place to reach high-need areas, so she imagined they might do that again.

**MOTION #5:  
To Adjourn the Meeting**

Paul moved to adjourn the meeting. Dick seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:00 p.m.



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Lisa Sechrest-Ehrhardt  
Board Secretary

12-15-20

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Date

**BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON NOVEMBER 2, 2020**

- 20-1207-1      Bd      That the Board approve the Agenda**
- 20-1207-2      Bd      That the Board approve the November 2, 2020 Board Minutes**
- 20-1207-3      Bd      That the Board approve the November 2, 2020 Board Actions as corrected**
- 20-1207-4      Bd      That the Board approve the December 7 Long Range Planning Meeting  
Committee Report**
- 20-1207-5      Bd      That the meeting be adjourned**



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Lisa Sechrest-Ehrhardt  
Board Secretary

\_\_\_\_\_  
Date      12-15-20

**EXECUTIVE DIRECTOR PROVIDED  
INFORMATION:**

**OCTOBER FINANCIALS**

Reston Community Center  
 Revised Budget vs Actuals Worksheet  
 October 31, 2020

100%/12\*4 mos=33.33%

	FY21 Adopted Funding	Revised FY21 Budget	Oct	YTD (does not incl. Fee Waiver amounts)	REMAINING BALANCE	YTD % actual	YTD Fee waiver (unrealized revenue)
1 Administration:							
Taxes	8,505,019	8,505,019	78,118	4,503,896	4,001,123	52.96%	
Interest	15,870	15,870	2,698	11,060	4,810	69.69%	
Vending	1,600	1,600		124	1,476	7.75%	
Facility Rental	173,000	173,000	9,381	18,678	154,322	10.80%	
Equipment Sale		0		0	0	0.00%	
2 Performing Arts-Theatre Admiss.	55,854	55,854	350	1,230	54,624	2.20%	
3 PA Theatre Rental	67,124	67,124		0	67,124	0.00%	
4 PA Misc Revenue		0	11	11	(11)	0.00%	
5 PA Equip. Sale Revenue		0	192	192	(192)	0.00%	
6 PA Cultural Activities/Arts OrgArts Org		0		0	0	0.00%	
7 PTAS Merch. Sale		0	30	105	(105)	0.00%	
8 Aquatics Classes/drop-in	312,916	312,916	8,904	29,820	283,096	9.53%	1,518
9 Aquatics Rental	37,092	37,092		0	37,092	0.00%	
10 L&L Fitness	157,040	157,040	324	3,818	153,222	2.43%	532
11 L&L Youth/Teen	150,000	150,000	185	495	149,505	0.33%	
12 L&L Lifelong Learning	90,000	90,000	939	3,503	86,497	3.89%	
13 L&L Collab & Outreach		0		0	0	0.00%	
14 Community Events	3,825	3,825		0	3,825	0.00%	
15 Arts Education-Cultural Activity	234,191	234,191	2,098	16,494	217,697	7.04%	10
<b>Total RCC Revenue</b>	<b>9,803,531</b>	<b>9,803,531</b>	<b>103,230</b>	<b>4,589,426</b>	<b>5,214,105</b>	<b>46.81%</b>	<b>2,060</b>



Reston Community Center  
 Revised Budget vs Actuals Worksheet  
 October 31, 2020

100%/12\*4 mos=33.33%

	<b>FY21 Adopted Funding</b>	<b>Revised FY21 Budget</b>	<b>Oct</b>	<b>YTD</b>	<b>REMAINING BALANCE</b>	<b>% Budget Used Ytd</b>
<b>Personnel Expenses</b>						
1 Administration	570,980	570,980	30,590	110,976	460,004	19.44%
2 Facility Services (Booking)	179,849	179,849	14,075	51,325	128,524	28.54%
3 Comptroller	453,553	453,553	34,432	125,610	327,943	27.69%
4 Customer Service	631,630	631,630	43,691	160,732	470,898	25.45%
5 Facility Engineer	132,440	132,440	10,441	36,002	96,438	27.18%
6 Maintenance	460,314	460,314	27,023	100,851	359,463	21.91%
7 IT	145,238	145,238	10,900	39,771	105,467	27.38%
8 Media/Sponsorships	452,215	452,215	34,633	127,311	324,904	28.15%
9 Community Partnerships		0		0	0	0.00%
10 Performing Arts	620,880	620,880	36,265	131,197	489,683	21.13%
11 Aquatics	841,600	841,600	56,711	196,515	645,085	23.35%
12 L&L Fitness	239,634	239,634	13,125	42,364	197,270	17.68%
13 L&L Admin	330,032	330,032	20,057	73,178	256,854	22.17%
14 L&L Youth/Teen	250,891	250,891	11,222	39,310	211,581	15.67%
15 L&L Lifelong Learning	196,997	196,997	10,542	37,705	159,292	19.14%
16 L&L Collab & Outreach	106,011	106,011	7,581	27,657	78,354	26.09%
17 Community Events	177,621	177,621	9,037	38,119	139,502	21.46%
18 Arts Education	376,403	376,403	17,398	49,515	326,888	13.15%
<b>Total Personnel Expenses</b>	<b>6,166,288</b>	<b>6,166,288</b>	<b>387,724</b>	<b>1,388,139</b>	<b>4,778,149</b>	<b>22.51%</b>

Reston Community Center  
 Revised Budget vs Actuals Worksheet  
 October 31, 2020

100%/12\*4 mos=33.33%

	FY21 Adopted Funding	Revised FY21 Budget	Oct	YTD	REMAINING BALANCE	% Budget Used Ytd
<b>Operational Expenses</b>						
1 Administration	54,600	60,469		21,797	38,672	36.05%
2 Board	44,820	44,820	501	7,835	36,985	17.48%
3 Facility Services (Booking)	105,052	105,052	434	30,636	74,416	29.16%
4 Comptroller//LA Lease/Admin	354,224	354,224	1,076	264,084	90,140	74.55%
5 Customer Service	1,000	1,000		149	851	14.85%
6 Facility Engineer	158,521	158,521	4,327	29,834	128,687	18.82%
7 Maintenance	548,030	548,030	2,949	385,749	162,281	70.39%
8 IT	108,480	108,480	11,722	29,476	79,004	27.17%
9 Media/Sponsorships	537,217	637,217	125	61,204	576,013	9.60%
10 Community Partnerships	140,000	140,000		88,000	52,000	62.86%
11 Performing Arts	303,855	303,855	11,354	123,517	180,338	40.65%
12 Aquatics	56,082	56,082	4,827	12,916	43,166	23.03%
13 L&L Fitness	25,176	25,176	(453)	(453)	25,629	-1.80%
14 L&L Admin	6,100	6,100		395	5,705	6.48%
15 L&L Youth/Teen	197,200	197,200	810	1,677	195,523	0.85%
16 L&L Lifelong Learning	120,213	120,213	102	601	119,612	0.50%
17 L&L Collab & Outreach	21,300	21,300		0	21,300	0.00%
18 Community Events	250,337	250,337	99	32,474	217,863	12.97%
19 Arts Education	84,403	84,403	1,475	14,984	69,419	17.75%
<b>Total Operational Expenses</b>	<b>3,116,610</b>	<b>3,222,479</b>	<b>39,349</b>	<b>1,104,874</b>	<b>2,117,605</b>	<b>34.29%</b>

Reston Community Center  
 Revised Budget vs Actuals Worksheet  
 October 31, 2020

100%/12\*4 mos=33.33%

	FY21 Adopted Funding	Revised FY21 Budget	Oct	YTD	REMAINING BALANCE	% Budget Used Ytd
<b>Capital Proj. &amp; Cap Equip.</b>						
1 RCC Improvements CC-000001	72,000	72,000		31,631	40,369	43.93%
2 RCC Facility Enhcmnts. CC-000002	80,000	80,000		28,886	51,114	36.11%
3 Theatre Enhancements CC-000008	150,000	150,000	2,550	231,389	(81,389)	154.26%
4 RCC Natatorium Reno CC-000009		1,595,501	3,945	885,027	710,474	55.47%
<b>Total Capital Expenses</b>	<b>302,000</b>	<b>1,897,501</b>	<b>6,495</b>	<b>1,176,933</b>	<b>720,568</b>	<b>62.03%</b>
<b>Total RCC Expenditures</b>	<b>9,584,898</b>	<b>11,286,268</b>	<b>433,568</b>	<b>3,669,946</b>	<b>7,616,322</b>	<b>32.52%</b>



**SUMMARY OF MINUTES  
RESTON COMMUNITY CENTER  
BOG LONG RANGE PLANNING COMMITTEE MEETING  
December 7, 2020, 6:30 p.m.**

**Present:**

- Bill Bouie, Chair
- Bev Cosham
- Bill Penniman
- Lisa Sechrest-Ehrhardt (at 7:25 p.m.)
- Dick Stillson
- Paul Thomas
- Vicky Wingert

**Absent and Excused:**

- Laurie Dodd
- Bill Keefe

**Attending from RCC Staff:**

- Leila Gordon, Executive Director
- John Blevins, Deputy Director
- Karen Goff, Public Information Officer

**Visitors:**

- Hunter Mill Supervisor Walter Alcorn

Bev called the meeting to order at 6:35 p.m. and welcomed everyone. She introduced Supervisor Alcorn. Walter said he appreciates everything RCC is doing, and said Leila is doing a fantastic job keeping people up to date on RCC and COVID-19. The COVID-19 climate is not improving right now; it is going to be a tough few months, but there is definitely a light at the end of the tunnel.

*Comprehensive Plan Update* – Walter said the process has been slow, but it is getting some traction. He expects to see more language about community facilities within the Transit Station Areas (TSAs). He said RCC should be thinking long term. Would there be a need for an additional RCC facility within the TSA? What kind of facility would make sense? The comprehensive plan will give us opportunities to consider that.

The Reston Master Plan task force will begin a discussion later this month on open space, public vs. private space for public access, and other related issues. It will examine personal and property rights with respect to public access.

*Lake Anne Plaza* – Walter said he expects more activity toward revitalization in the Lake Anne Plaza area. There are probably \$3 to \$3.5 million in major repairs that must be done in the common areas. Several units in Heron House do not have heating or air conditioning, and there are several properties (commercial and residential) suffering damage from plumbing leaks. He believes the structures for how common areas are managed must change; the present funding mechanisms are unsustainable. He is talking with county staff and stakeholders to see how to facilitate investment in Lake Anne. The county owns Crescent Apartments, which is a big investment. If something is not done, we will be talking about condemned areas at Lake Anne. He is very committed to helping put the area on a better path to long-term viability.

Leila said our lease with Cheryl Terio-Simon (for RCC Lake Anne) gives us the opportunity within about 10 years to purchase the property for \$1. She said it would be a significant problem for us if the condo

## December 7, 2020 Long Range Planning Meeting Minutes

structure stays as it is. A county agency can't obligate itself to an ongoing financial requirement that being part of the condominium association would represent. We would be unable to remain unless we can exempt ourselves from that body. We have made a significant taxpayer investment there and have a thriving program base, so we would be vitally interested in helping the Supervisor in any way to reimagine how the parties involved relate to one another.

Leila said future developers could think more creatively about an anchor tenant, grocery had been considered in the last plan. She said if they were to secure a government partner instead, it would free them from having to generate all the traffic for a grocery. It is certainly a logical location for RCC to expand.

Walter said he appreciates all RCC is doing at Lake Anne and that Lake Anne is facing a huge challenge and the potential has not fully been tapped. Leila noted Lake Anne certainly has enormous potential with its central location. Walter said the county has not always known what to do with Lake Anne, but we can turn Lake Anne's eccentricity into an advantage and build on Bob Simon's vision. There was a discussion about Reston Association's (RA's) role in revitalization as RA owns the lake and that lake has significant dam issues. Walter said he has talked to RA and will continue to do so. Vicky suggested that there is a stormwater management issue related to the lake, and in fact, all the Reston lakes and the County's goals for that environmental area. Walter noted that at present, the Lake Anne structure is not the ideal stormwater management vehicle.

Bill P. said the last plan for Lake Anne did not work economically. Is there an opportunity to bring in someone else or bring Republic (previous company awarded redevelopment by the county) back? Walter said a new plan would probably be done in smaller pieces, with one or two residential buildings to start. There was discussion about the high costs that condo owners pay for LARCA dues; it is not sustainable. Walter suggested a service district could be created to aid redevelopment. Paul asked if it would be better to have one big owner or a lot of smaller owners united in a common cause.

*RTC North* -- There was discussion about public space that is privately owned, activating private space and how difficult it is to activate Virginia Department of Transportation-owned roads. The county's discussions around development of RTC North are moving forward. RA's Design Review Board is making suggestions about amenities and open space. Embury Rucker Community Shelter will be there; we also need a facility for daytime services for homeless. He welcomes RCC's input.

Dick asked about Reston Regional Library. Walter said there are two main possibilities. One is to put it by the Town Green. Both cases involve leaving the library open until construction is completed. The other option is to work with the county agencies that own adjacent property. Walter said we have the bond money still to work with, but the project is going to be expensive. Doing it on conjunction with the housing authority could make it more cost effective. Discussion followed about densities.

Paul asked about Walter's understanding of the tax base going forward and considering the pandemic. Walter said residential property values are getting stronger. Commercial is estimated to be down 10 percent countywide.

Leila said if there is a viable Metro, there will be strong leasing in the corridor. The challenge is in the aging commercial centers such as Hunters Woods (where the vacancy rate has increased dramatically in the pandemic). Walter said he is starting to hear from office building and other commercial owners asking what kind of redevelopment they can do. Bill P. said a good use would be educational opportunities in office buildings. Discussion followed about workforce housing and potential redevelopment of buildings and housing that is 50+ years old.

Walter said a historical survey of Reston will be released soon. That will help identify and aid the comprehensive plan in what is truly historic and what can and should be redeveloped. Leila said what is historic about the community is the idea of Reston – that is what is worth preserving. Discussion followed about the about recent projects.

Lisa joined the meeting at 7:25 p.m.

Discussion followed on these topics:

## December 7, 2020 Long Range Planning Meeting Minutes

- Whether the county could consider Reston's lakes as stormwater management systems rather than their present designation as "private use." Walter said he would look into it.
- Public transportation options in Reston, particularly buses, which people are taking to get from place to place rather than the Metro. Walter said he expects bus routes to change when Phase 2 of Metro's Silver Line opens and that there will be more opportunities for smaller buses, electric buses and on-demand services. There is also potential for drone air services to move 10-12 people at a time in the future.
- Coordinating with RA. Leila said we are exploring teaming with RA to activate their spaces with our programming this summer. Contract issues will not be easy. The goal is to activate sites near Opportunity Neighborhoods to create a foundation for more robust social interaction.
- Future of Metro. Walter said he anticipates a significant reduction in revenue for FY22. Metro confirmed the dire situation when its general manager said last week there could be major cuts in service unless the federal government provides assistance. There is money for Metro in the latest federal proposal.
- Redistricting. Walter said he does not anticipate huge changes, except at the state level.
- Summer may be a challenge for RCC as Fairfax County Public Schools has floated the idea of summer school to catch up; that would interfere with camp offerings. RCC could adapt, but it would need time to do so effectively.

The Board thanked Walter for his time and efforts on behalf of Reston. He noted he is very pleased to be working with the Board and RCC on so many fronts. Walter left the session at 8:05 p.m.

Leila walked Board members through the 2020-21 Orientation folder contents. She noted that committee assignments were unchanged, that the CAPRA Ad Hoc committee has been disbanded. The fund statement is the same as the Board saw in July. The tax base shows a dramatically slowed rate of increase. Additional documents are linked online. The county administration has a new Deputy County Executive for Health, Housing and Human Services, Chris Leonard, where RCC is connected by a dotted line on the org chart. Paul Thomas will serve on the Human Services Council, which further reinforces our mission.

The meeting adjourned at 8:07 p.m.



**Executive Director Report  
December 2020 and January 2021**

**Administration**

<i>Planning</i>	The Annual Strategic Planning Sessions were postponed from January to February, then again to April to avoid unnecessary risks of in-person meetings.
<i>Administration</i>	We received positive general information about the financial performance of the tax base anticipated in 2021. Therefore, the Department of Management and Budget suggests our original target for FY22 revenue from taxes should be increased. The Third Quarter Budget presentation is due to Fairfax County DMB on February 9. A new maintenance worker has been hired.
<i>Communications</i>	We drafted the RFP document for the new website, and it was reviewed by the Dept. of Information Technology. After getting their feedback in early February, we are in the process of editing the RFP document to align with their recommendations.
<i>Capital Projects</i>	Our colleagues at DPWES/BDCD submitted the Aquatics project for an American Public Works Association (APWA) award. They shared with us that: <i>The Reston Community Center Aquatics Facility Renovations project has been selected as the winner for the 2021 APWA Mid-Atlantic Chapter's Project of the Year Award for the category of Structures \$5 - \$25 Million. We are pleased to inform you of this honor and the APWA Mid-Atlantic Chapter is proud to have you represent the public works profession and our association. A Chapter endorsement for this project has been forwarded for National consideration.</i> They plan to submit the package used to the national awards program. The package stressed the Board's engagement with the community.

**Programs**

<i>Aquatics</i>	We continue to see robust utilization of the lane reservation system. We've grappled with inclement weather recently creating a delayed opening.
<i>Arts and Events</i>	We continue to program cautiously. A rental taping of excerpts from <i>The Nutcracker</i> by Ravel Studios was accomplished in December. The Annual Dr. Martin Luther King Jr. Celebration went "virtual" with performances online, and included in-person, socially distanced activities in service to the community also. All were very well-received.
<i>Leisure and Learning</i>	The Reston Summer Camp Expo event transformed this year to a "Swag Bag of Camp Fun" that was provided to 40-plus families. We are seeing enrollment in summer camp offerings. Activity bags are being developed for monthly family engagement activities that can be done at home. A "Monday Funday" offering is hosting some 4-6 children weekly in the Community Room. OLLI offerings continue to perform well. A Fitness instructor who has an ardent and massive following has had to take a couple of months off to care for a family member. We are substituting other classes for her programs.

**Executive Director Activity**

Although in-person meetings have been suspended, I have attended ArtsFairfax and Greater Reston Chamber of Commerce board meetings. In addition, Health, Housing and Human Services Leadership Team meetings are occurring. There is a Senior Management Team meeting with the County Executive every month. The new Deputy County Executive for Health, Housing and Human Services, Chris Leonard, has convened a group to discuss how we handle facility closures due to weather to achieve more consistency if feasible. I have been assisting Bill Penniman and Larry Butler with review of the Reston Master Plan section on "Parks, Cultural and Recreational Facilities" by providing feedback specific to RCC elements therein.