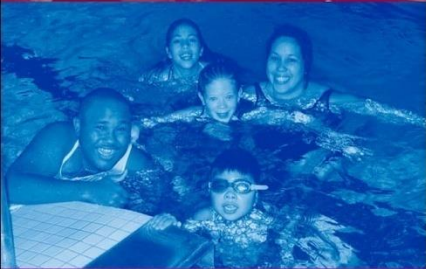




Enriching Lives. Building Community.®



Reston Community Center

Annual Public Hearing for
Programs and Budget
FY23 & FY24 Budgets
&

Arts Center Feasibility Study Report
June 13, 2022

Agenda – June 13

Annual Public Hearing for Programs and Budget

- Welcome

OUR VISION

Reston Community Center enriches lives and builds community for all of Reston.

- Presentation – Reston Arts Center Feasibility Study
- Highlights of 2021
 - Adapting; expanding
- New Strategic Plan 2021-2026
- Overview of Capital Planning & Budgets
 - Capital Improvement/Maintenance Plan
 - Budget Performance and Projections
- Public Input
- Board of Governors
 - Direction to staff for budget development

Highlights

Partnerships and collaboration continue to be the foundation of Reston Community Center's success.

- **47 Partnerships**
- **17 Sponsorships**
- **Adapting/expanding:**
 - **Monitoring public health; successful community/staff vaccination efforts allowed for greater participation**
 - **Community Conversations on Equity and Social Justice**

RCC Strategic Plan

RCC Annual Report – June 2021

Reston Community Center

2021-2026 Strategic Plan

- **Facilities**
- **Equity**
- **Community Connections**
- **Programs and Services**
- **Communications**
- **Stewardship and Accreditation**

Looking Ahead

RCC Strategic Planning

- **Support pursuit of new and expanded amenities for leisure-time activities (Facilities)**
- **Expand *Equity Matters* program portfolio; RestON (Equity)**
- **Build community pride and cohesion with relocated and expanded community events calendar; new RCC department – Offsite and Collaboration (Community Connections)**
- **Continue to move programming closer to Reston’s residents and employees (Programs and Services)**
- **Redesign RCC website with a community calendar feature (Communications)**
- **Build on and sustain existing CAPRA framework (Stewardship and Accreditation)**

Overview of Capital Planning and Budget Process

- RCC presents a three-year Capital Improvement Plan, Capital Maintenance Plan (CIP/CMP). Project amounts change throughout the three-year cycle based on actual spending, timing and budget revisions. A/E studies or estimates may change budgets for specific projects.
- Estimates for both revenue and expenses are made conservatively. Budgets are monitored monthly and adjusted periodically.
- Board programming and financial goals are to:
 - Provide, improve and expand RCC programming and services.
 - Maintain and improve RCC facilities.
 - Assure the broadest possible access to and promote participation in RCC offerings (fee waiver program, offsite offerings).
 - Establish and manage a budget aligned with community requirements.

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY22 Budget	FY23 Budget & Carryover Adjustments	FY24 Budget
<i>RCC Hunters Woods</i>				
Backstage RTU and Phase 3 Roof: Removal of RTU and roof replacement cost update for FY23. Projected project date: FY23	N; Pending completion of LED instrumentation and combined with Phase 3 roof rplcmnt.	Defer to FY23 Funding carried over and increased.	Assigned: \$305,000 Estimates obtained. Project will require demolition/removal costs for the RTU (\$32,000); final roof replacement (\$445,000). Contingency of 10% should be added to account for supply chain/labor issues. Total: \$513,700. Available: \$305,000 Total adjustment: \$208,700	
HW Carpet for offices			\$25,000	
HW Elevator Rplcmnt.				\$250,000
HW Carpet Public Areas				\$28,000
Rear Parking Lot Resurfacing	Y	\$62,000 Project complete.		
Security Camera Rplcmnt.	N	\$75,000 Project in progress. HW Purchase Order is for \$41,455; may be included (some or all) in Carryover.		

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY22 Budget	FY23 Budget & Carryover Adjustments	FY24 Budget
<i>Theatre Projects</i>				
A/V & LED Lighting Rplcmnt. Total spent through FY20: 53,534	Partial; Multi-phased purchasing.		Estimated balance costs: \$86,000 to finish project with 68 remaining instruments. After offsets from other balances, total adjustment needed: \$75,200	
Rigging Lines Rplcmnt.		\$49,000 FY22 expenditure: 43,187		
HD Projector		\$9,500 FY22 expenditure: \$9,950 (Item reassigned to Operating due to change in asset accounting.)		
Genie lift replacement			\$18,000	
Light Board				\$15,000
A/V Cameras/equipment				\$30,000

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY22 Budget	FY23 Budget & Carryover Adjustments	FY24 Budget
<i>RCC Lake Anne</i>				
Customer Svc. Desk Redesign	N; Renovation priority shift to restrooms per community survey feedback	Reallocation; total balance from restroom refurbishment: \$21,233		
Restroom Refurbishment	Y; actual cost: \$35,566			
LA Security Cameras		LA Purchase Order Amount: \$29,415 (Some or all may be included in Carryover.)		
LA Carpet Replacement				\$12,000

Capital Improvement Projects/Capital Maintenance Projects

Projects	Prior Years Complete (Y/N)	FY22 Budget	FY23 Budget & Carryover Adjustments	FY24 Budget
<i>Aquatics</i>				
Pools Renovation	Y; Original Budget Amount: \$6,325,480 Likely anticipated savings: \$1M.		Will close out the project and request that the balance of funding be divided between Roof and LED lighting project needs and restoration to the Fund Balance of approximately \$600-700,000.	
Locker Room Improvements	Y; Completed with pools project savings Total Costs: \$175,874	Replaced last set of stainless-steel partitions in locker rooms; actual cost: \$6,857		
Total of FY23 Carryover Added Costs			\$283,900	
Total of FY24 New Capital Projects				\$335,000

RCC Actual Revenue/Expense History

Actual Revenue & Expense History			
	FY2019	FY2020	FY2021
<u>Opening Fund Balance</u>	\$ 7,889,826	\$ 7,260,589	\$ 5,601,418
<u>Revenue</u>			
Revenue	\$ 9,089,730	\$ 9,231,337	\$ 9,171,704
<u>Expenditures</u>			
Personnel	\$ 5,081,550	\$ 5,160,266	\$ 5,234,903
Operating	\$ 2,373,821	\$ 2,477,777	\$ 1,638,556
Sub-Total Expenditures	\$ 7,455,371	\$ 7,638,043	\$ 6,873,459
Sub-Total Rev. less Non-Cap Exp.	\$ 1,634,359	\$ 1,593,294	\$ 2,298,245
Capital Projects	\$ 2,263,596	\$ 3,252,465	427,455
<u>Total Expenditures</u>	\$ 9,718,967	\$ 10,890,508	\$ 7,300,914
Revenue less Expenditures	\$ (629,237)	\$ (1,659,171)	\$ 1,870,790
<u>Ending Fund Balance</u>	\$ 7,260,589	\$ 5,601,418	\$ 7,472,208
<u>Reserves</u>			
Capital Project Reserve	\$ 3,000,000	\$ 3,500,000	\$ 3,500,000
Maintenance Reserve (12% of # Est. Revenue)	\$ 1,090,768	\$ 1,107,760	\$ 1,100,604
Feasibility Study (2% of # Est. Revenue)	\$ 181,795	\$ 184,627	\$ 183,435
Economic and Program Contingency	\$ 2,988,026	\$ 809,031	\$ 2,688,169

FY23/FY24 Approach Without Carryover Encumbrances

FY23/FY24 Budgets				
	FY 22 Estimate	FY 23 Adopted	FY23 Revised	FY24 Proposed
<u>Revenue</u>				
Revenue	9,859,437	10,148,245	10,335,745	10,866,437
<u>Expenditures</u>				
Personnel	5,559,293	6,217,239	6,242,192	6,618,355
Operating	2,848,755	3,031,577	3,230,682	3,319,771
Sub-Total Non-Capital Exp	8,408,048	9,248,816	9,472,874	9,938,126
Revenue less Expenditures	1,451,389	899,429	862,871	928,311
Capital Projects & Equipment				
Non-Aquatics	484,066	357,500	631,900	335,000
Aquatics				0
Total Capital Projects	484,066	357,500	631,900	335,000
<u>Reserves</u>				
Aquatics Project Reno Savings Return to Fund*				
Capital Project Reserve**	3,500,000	3,500,000	5,366,030	5,885,044
Maintenance Reserve (12% of Est. Revenue)	1,183,132	1,217,789	1,240,289	1,303,972
Feasibility Study (2% of Est. Revenue)	197,189	202,965	206,715	217,329
Economic and Program Contingency	1,920,742	1,630,328		
*Savings of approx. \$600K will be restored to the Fund Balance with Carryover				
**Reflects ceiling increase in FY23 and FY24 to \$7M				

Planning Calendar and Public Input

- June 13, 2022: BOG guidance on FY24 Budget
- July 25, 2022: BOG review of FY22 actuals
- August: Staff prepares draft outline of FY24 Budget
- September 12, 2022: Full BOG Approval of FY24 Submission

TESTIMONY

- Individuals may speak for three minutes; those speaking on behalf of an organization may speak for five minutes.
- Please provide a written statement for RCC official records if you have one. Or you can send comments/statements to: RCCContact@fairfaxcounty.gov

Everyone: Please provide your name, address and organizational affiliation if that is applicable. Thank you for taking the time to provide your input!