



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
BOARD OF GOVERNORS MEETING
July 2, 2012**

Present:

- Beverly Cosham, Chair
- Bill Bouie
- Carol Ann Bradley
- Cathy Vivona
- Roger Lowen
- Bill Keefe
- Vicky Wingert
- Bill Penniman

Absent and Excused:

- John Gasson

Staff:

- Leila Gordon, Executive Director
- Kristin Terrill, Public Information Officer

The Chair called the meeting to order at 8:10 p.m.

Approval of the Agenda:

Beverly Cosham, Chair

MOTION #1:

Bill K. moved that the Agenda be approved as written. Roger seconded the motion. The motion passed unanimously.

Approval of the June 4, 2012 Board Minutes:

Beverly Cosham, Chair

MOTION #2:

Bill B. moved that the Board approve the June 4, 2012 Board Minutes. Carol seconded the motion. The motion passed unanimously.

Approval of the June 4, 2012 Board Actions:

Beverly Cosham, Chair

MOTION #3:

Bill B. moved that the Board approve the June 4, 2012 Board Actions. Bill K. seconded the motion. The motion was passed with all Board members approving except Bill P. and Vicky, who abstained as they were not at the June 4 meeting.

Chair's Remarks:

Beverly mentioned that she was driving during the severe weather on June 29. She made it to the Wolf Trap exit on the toll road before having to stop. She knows many people in the area still do not have power; she hopes that it is restored soon and that we do not have another event like this any time soon.

Introduction of Visitors

There were no visitors.

Board Member Input on Activities Attended:

Roger has been away and has not attended many recent events.

Bill K. has attended Reston Master Plan Special Study Task Force meetings. The county's transportation analysis that had previously been delayed was released. He hopes the task force will reach the end of their phase I discussions and move on to phase II discussions about Reston's village centers. He would like that to start in the fall but it may be more likely to start in January.

Cathy played bridge and went to the Art in the Schools exhibit at GRACE.

Bill B. has been busy with lots of Initiative for Public Art-Reston and Park Authority meetings.

Vicky has been away addressing health concerns. She thanks everyone in the community for their support. She attended the June 18 annual Public Hearing for Programs and Budget.

Bill P. attended the June 18 annual Public Hearing for Programs and Budget. He also started a new woodworking class.

Carol attended the June 18 annual Public Hearing for Programs and Budget. She has also been involved with the Reston Interfaith homeless walk to take place in October, and will be asking for ideas and participation.

Beverly attended the presentation held at RCC by Ken Plum and Janet Howell regarding several new laws taking effect. Many people at this event only wanted to talk about the Metro Silver Line project. She attended the 2013 Reston Dr. Martin Luther King, Jr. Birthday Celebration planning meeting. She also attended the June 18 annual Public Hearing for Programs and Budget. She participated in another "Happening at the Harmon" event and that group is considering the possibility of holding a similar event at RCC at some point.

June 18, 2012 Public Hearing Report:

See attached report.

July 2, 2012 Preference Poll Committee Report:

Roger Lowen stated that the Preference Poll Committee met earlier before this meeting. It was attended by all members of the committee. The Preference Poll is coming up soon in September and October. The committee discussed recommendations made after last year's Preference Poll meeting to make expectations clearer for candidates. Three current Board members' terms will end this year – Bill B., Carol, and John. Hope was expressed that they will continue to serve the community and RCC. The committee looked at the schedule for the Preference Poll this year. The candidate filing period will run from August 31 to September 14; the candidate orientation and photograph opportunity will be on September 13; the Candidates Forum will be between September 17 and 27; and voting will take place from September 28 to October 12.

July 2, 2012 Program/Policy Committee Report:

Bill B. stated that the Program/Policy Committee met earlier this evening with all fellow Board members except John. The committee discussed the process for reviewing 33 years of Board policies, some of which may no longer be relevant. Cathy and Leila will review these policies and make recommendations to the Board in September.

MOTION #4:

Bill B. moved that the Board approve the June 18, 2012 Public Hearing Report, the July 2, 2012 Preference Poll Committee Report and the July 2, 2012 Program/Policy Committee Report. Cathy seconded the motion. The motion passed unanimously.

Executive Director's Report:

See attached report.

Old Business:

There was no old business.

Roger asked if there is any update about the cosmetic renovation going on here at Hunters Woods Village Center. Leila explained that this is the cosmetic renovation the developers, Edens and Avant, proposed. She does plan to contact Reynolds Allen from Edens and Avant and ask about the timeline for parking and landscaping changes. She will also ask about any possibilities for lighting, signage, and public art as part of this process.

New Business:

There was no new business.

Bill P. asked if the Board would meet in August and Leila said no.

MOTION #5:

Bill P. moved that the meeting be adjourned. Carol seconded the motion. The motion passed unanimously.

The Chair adjourned the meeting at 8:40 p.m.



Bill Penniman,
Board Secretary

July 11, 2012

Date

BOARD ACTIONS TAKEN AT BOARD OF GOVERNORS MEETING ON JULY 2, 2012

- 12-0702-1 Bd That the Board approve the agenda.**
- 12-0702-2 Bd That the Board approve the June 4, 2012 Board minutes.**
- 12-0702-3 Bd That the Board approve the June 4, 2012 Board actions.**
- 12-0702-4 Bd That the Board approve the June 18, 2012 Public Hearing Report, the July 2, 2012 Preference Poll Committee Report and the July 2, 2012 Program/Policy Committee Report.**
- 12-0702-5 Bd That the meeting be adjourned.**



Bill Penniman,
Board Secretary

July 11, 2012
Date



**SUMMARY OF MINUTES
RESTON COMMUNITY CENTER
PUBLIC HEARING FOR PROGRAMS AND BUDGET
June 18, 2012**

Present:

- Beverly Cosham, Chair
- Bill Penniman
- Bill Bouie
- Vicky Wingert
- Carol Ann Bradley

Absent and Excused:

- John Gasson
- Bill Keefe
- Cathy Vivona
- Roger Lowen

Staff:

- Leila Gordon, Executive Director
- Tom Ward, Deputy Director
- Kristin Terrill, Public Information Officer
- Eileen Boone, Director of Leisure and Learning
- Renata Wojcicki, Director of Finance
- Joe Leary, Aquatics Director
- Pam Leary, Customer Service Manager
- Brian Gannon, Facilities Manager
- Linda Ifert, Technical Director
- Cheri Danaher, Arts Education Director

The Chair called the meeting to order at 6:33 p.m. Copies of RCC's Annual Report and the information to be presented during the public hearing were handed out.

Leila welcomed everyone to the Annual Public Hearing for Programs and Budget and explained that the purpose of this hearing each year is to report to the community on RCC's most recent fiscal year's highlights and accomplishments. Community members can review RCC's 2012 Annual Report and information about adjustments to the coming Fiscal Year budget that we will be making in light of new or changed circumstances since that budget was formulated. Finally, the Hearing allows the community to hear the budget plans for the upcoming budget submission.

Leila introduced the RCC Board of Governors Chairperson, Beverly Cosham, and Vice Chair, Bill Bouie.

Fiscal Year 2012 Highlights and Accomplishments

Beverly thanked everyone for coming to the hearing and stated that RCC accomplished a lot in fiscal year 2012. The most significant of RCC's accomplishments was the completed renovation and expansion of our RCC Lake Anne facility. We cut our ribbon on October 16 and celebrated being able to stay open throughout the challenging construction period, as well as expanding our programming and space to accommodate over 1,000 more participants in fitness and wellness programs and adding capacity to arts education offerings.

In addition to the Lake Anne expansion, a key Board and staff focus in fiscal year 2012 continued to be using partnerships and collaborations with fellow Reston organizations to bring new programs and initiatives to the community. Partnership efforts allowed RCC to support the Hunter Mill District Supervisor's office in launching a three-year effort to enhance Reston's sustainability in all areas of our lifestyles and activities. The *Moving Forward to a Sustainable Reston* Forum was the kick-off event of this undertaking. A new public art project will be erected at Reston Town Center featuring a beautiful sculpture by artist Mary Ann Mears with support from RCC, Initiative for Public Art – Reston, and Reston Town Center Association. The filming of the documentary about Reston, *The Reston Story*, is already underway. The film will be completed for the celebration in 2014 of Reston's 50th Anniversary. RCC joined RA and Reston Youth Soccer as well as the South Lakes High School boosters in pledging contributions to the conversion of the fields at South Lakes to synthetic turf with lighting so our youth and adult sports leagues and players can derive more benefit from them.

RCC Lake Anne was not the only major capital project RCC completed in FY12. In addition, we made major improvements to the sound system and added theatrical lighting to the Community Room at RCC Hunters Woods. Our front Lobby entrance at Hunters Woods was reconfigured to provide much greater heating and cooling efficiency and appropriate ADA entry. The CenterStage, Terry L. Smith Aquatics Center, and many other areas in our Hunters Woods building all got ADA upgrades in doors, ramps, seating and other features.

RCC is not only concerned with physical accessibility. In the past year, we improved our translation capabilities by training our Customer Service team, many of whom are multi-lingual, in how to use Google Translate to assist patrons. Some of our forms and ESL documents are published in Arabic, Chinese, and Spanish to serve the populations involved. In addition, to make sure we are accessible on an economic basis, RCC offers a Fee Waiver program. This provides patrons who qualify for fee support to obtain fee waivers for programs they desire. We accept a nominal payment of \$5 to assure the patron is committed to the activity and provide waiver of the remaining fee; this can be used for classes, swim passes, camps, theatre tickets, and so on. In the past year, RCC provided \$81,000 of program benefits to eligible Reston patrons through this confidential program.

New program offerings of the past year included emphasis throughout RCC's offerings on community service themes or components. This provided new opportunities for engagement for students and community members seeking to give back to their community. New programs such as our public art and green living film series were started and will continue based on their success. Partnered programs were established with Osher Lifelong Learning Institute involving CenterStage musical performances and classes for RCC's 55+ program.

The 2011-2012 CenterStage season incorporated a thread of music as an element of deep artistic engagement and emphasized music in the outreach activities of the artist residencies from professional artists visiting Reston. This included the work at South Lakes High School by Nnenna Freelon, Leon Bates, and TS Monk, and engagement with RCC's Young Actors Theatre program by Trout Fishing in America. Reston music teachers gathered to discuss and celebrate how their work enhances student and community experiences.

RCC's ongoing involvement with Reston for a Lifetime continued with many seminars and programs that will help people with every aspect of "aging in place." Green Living programs launched in conjunction with the Sustainable Reston initiative include classes and workshops on topics like gardening, growing your own food, eco-friendly cleaning products, rain barrel-making and so on.

As we mentioned earlier, RCC's capital project at RCC Lake Anne led to considerably more class spaces in our fitness and wellness programs and reduced arts education waitlists as well. We continue to squeeze every available square inch and minute out of our one pool, and added lesson options and drop-in program hours to try to meet this ever-growing demand.

Looking Ahead

Beverly introduced Bill Bouie, RCC's Vice-Chair of the Board of Governors and the Chair of the Long Range Planning Committee and Program/Policy Committee, to discuss ongoing and upcoming RCC programs and budget priorities.

Bill stated that RCC has been hard at work at establishing the foundation for our new five-year strategic plan. This required several administrative projects that will enable us to continue to offer world-class service, including our conversion to new software for the county's business systems and RCC administrative process overhauls to convert from our current "lottery" approach to registration to a "first-come, first-serve" approach that will allow for online registration at the beginning of the priority registration period. RCC is also in the process of designing a new website. We will be updating our policies over the coming months to provide a clear, current and consolidated policy manual for patrons and staff.

The RCC Board of Governors met with our partners and patrons in February to discuss future programs and got great input on ideas and offerings that we can undertake in conjunction with our many partners. These new or improved programs in the coming year include private swim lesson options for busy families with scheduling challenges, learn to swim classes for teens only to increase their confidence levels in the water, new arts education offerings for our 55+ patrons, added voice classes, more summer specialty camps to reduce waitlists for these popular programs, programming and events in conjunction with our friends at Southgate Community Center, and expanded woodshop offerings and hours for drop-in use of that popular facility.

Going into FY13 and FY14, RCC's administrative and program enhancements will be ongoing. In FY14, we will continue to pursue the objectives of the Reston Master Plan Special Study Task Force with particular interest as the Task Force turns to the examination of the neighborhoods and Village Centers. RCC will use this process to continue to explore the options for realizing the amenities we have identified as key to Reston's continued vitality, specifically another indoor aquatics venue with a 50-meter pool and recreational family swimming options, and a high-quality performing arts center that can adequately host the large music and dance performances that CenterStage is not able to house. RCC has several significant capital maintenance projects on the horizon and of course we will continue to fulfill our commitment to collaboration with our colleagues in other civic and non-profit organizations to make the most of our combined resources and expertise. In the coming year, we are doing research and program design to launch a pilot transportation project in FY14 to help move youth and seniors to and from our programs and services.

Bill explained that the budget information in the presentation and hand-out shows how all these undertakings translate into dollars and cents. The figures included are estimates. The beginning year balance for FY13 includes RCC's current estimation of the savings we will realize from reduced expenditures in FY12 resulting from such things as program cancellations, position vacancies, and cost savings over projected expenditures in projects. In addition, revenue from taxes in FY13 is based on the current Fairfax County Department of Tax Administration estimates of our tax base. This same estimate is included in the FY14 projection along with other administrative revenue. Changes in our personnel expenditures are based on the projected employment outlook with respect to all our positions being filled and the anticipated costs of associated benefit programs. These costs continue to increase; although actual salary adjustments projected for FY13 include a modest 2% pay increase for employees across the board and application of a 2.5% pay for performance increase in January 2013 for merit employees (those are employees who earn benefits such as annual and sick leave.) RCC's operating cost projections include the costs associated with the new programs we described earlier. Bill also explained the allocation of funds to RCC's reserve accounts. The fact that there are no dollars in the Capital Projects line for FY13 and just \$50,000.00 in that line for FY14 is a function of the way the funding for uncompleted projects carries over from year to year. It is not because there

are no Capital Projects contemplated as the next several slides will indicate; it is just that the budget allocations for these projects are already reserved and will carry over to the next two fiscal years. RCC undertakes capital projects in conjunction with our facility scheduling process to assure that the projects don't disrupt our programs and rentals to the greatest extent possible. The \$50,000.00 allocated in FY14 represents projects not previously budgeted. These new funds are allocated to complete conversion to a gas-only fuel source for the Hunters Woods building.

FY13 Capital Projects that RCC is continuing to complete include the construction of an ADA family restroom at RCC Hunters Woods, which will be located where our current darkroom is. We will move to digital format photography equipment and use the plumbing in this space to accommodate the needed ADA specifications for a building of our size and capacity. RCC is also in the process of converting our energy consumption from fuel oil to gas; we have a dual-fuel boiler and will use the gas to realize considerable savings. If we are as successful as we believe we will be in use of this fuel, then we will examine and design the replacement of the related features. We will complete the last phase of the Community Room enhancements after the camp season concludes; this involves new sound upgrades to provide rehearsal flexibility to RCC's performing groups and replacement of the light fixtures of the chandeliers with energy-efficient lighting.

Bill shared the projected \$100,000 cost of the ADA restroom construction. He also noted that RCC's Strategic Plan Facility priorities remain to realize a new indoor aquatics environment for fitness and recreation swimmers, as well as the performing arts center. RCC remains committed to seeking the opportunities and options to pursue these priorities through development, private sector partners, other public partnerships, or any other combined means to realize them. We are confident the future holds the right solutions to these facility challenges and will continue to seek them actively.

Capital Maintenance Projects on RCC's horizon relate to replacement of the Motor Control Panel in this building, repair of the RCC Hunters Woods loading dock, the fuel-related projects that were just mentioned, the community room chandeliers, and on a longer time-horizon, the replacement of the CenterStage floor.

Community Input

Beverly stated that the Board would now listen to community members' input, suggestions, ideas and comments. After community members speak, we will discuss the budget changes in Capital Projects and Capital Maintenance efforts that exceed RCC's current funding or were not originally funded in the FY13 budget submission. The Board will act on those and staff will include our recommendations in the Carryover instructions memorandum for the FY12 close-out and FY13 budget adjustments that is required to be submitted to the Fairfax County Department of Management and Budget in early July. We also provide our guidance to the staff on the budget outlined for FY14.

Beverly explained that the Board will deliver staff instructions tonight following community members' comments to reflect any guidance that comes as a result of this hearing. We will then review the budget outline and our memo to the County Department of Management and Budget and send the complete FY14 budget submission package to the County in September. The Proposed FY14 budget is part of the spring Board of Supervisors deliberations and will be adopted at some point in April of 2013.

Beverly announced the Public Hearing ground rules for input from community members. She asked all visitors to be sure they signed in and noted that the Public Information Officer will call the names of those who are signed up to speak in order. Beverly expressed the Board's appreciation for the visitors' involvement in this evening's presentation.

There were several visitors who did not wish to comment on the information presented about RCC's programs and budget plans. Bill B. invited the visitors to introduce themselves. Three visitors, Nikhil Patta, Varun Arkalgud and Sharan Arkalgud, explained that they are attending a public meeting as part of their participation in a Boy Scout troop, to earn their Citizenship and Community Merit Badges. The other two visitors were parents of the Boy Scouts.

One of the parents asked what opportunities are available at RCC for teens who want to volunteer. Leila explained that RCC offers many volunteer opportunities. Currently volunteers are welcome to support the summer cookouts and concert series. In the fall there are opportunities like the Thanksgiving Food Drive, the Reston Multicultural Festival, and others.

The parent asked if RCC works with Reston Interfaith. Leila said Reston Interfaith is a very important partner of RCC. Reston Interfaith is working to educate neighborhoods and other groups about homelessness, and one way to help is to organize walks for the homeless to generate awareness and raise funds for Reston Interfaith as a beneficiary of Fannie Mae's "Help the Homeless" program. RCC will be working with Reston Interfaith to support these efforts. Community members can send an email to RCCcontact@fairfaxcounty.gov to get more information about volunteering with RCC.

Sharan Arkalgud explained that he and the others in attendance are planning to complete an Eagle Scout community service project and asked if there would be any opportunities to work with RCC for that. Leila said that RCC has been involved with Eagle Scout projects in the past and there may be a variety of opportunities. RCC focuses a lot of community service around the Reston Dr. Martin Luther King, Jr. Celebration in January. Reston Interfaith homelessness walks also might be a good project.

One of the parents asked about transportation services in the community. Bill B. explained that RCC is working with several community partners to develop a pilot program to transport seniors and youth in the general Reston area. Leila said transportation is a big challenge for seniors and youth. RCC is working with Reston for a Lifetime and Reston Association and Hunter Mill District Supervisor Hudgins' office in the coming months to design a pilot project. One option the staff will be looking at is electric vehicles. The transportation pilot will be tested on target programs and we will see how that works and possibly expand or adjust the program to create an effective solution for these challenges.

The parent asked for clarification about RCC's ADA improvements and what ADA refers to. Leila explained that this refers to the Americans with Disabilities Act, which has led to accessibility features like entrance ramps and accessible bathrooms, as well as improvements like making websites accessible to vision impaired people with audible descriptions of the pages. A whole range of accessibility challenges exist.

Board Motions

MOTION #1:

Bill P. moved to endorse the FY14 Budget Proposal Outline as presented by the staff in the Annual Public Hearing for Programs and Budget on June 18, 2012 for the purposes of preparing the Reston Community Center FY14 Budget. Bill B. seconded the motion. The motion passed unanimously.

The Chair adjourned the meeting at 7:09 p.m.



Bill Penniman,
Board Secretary

June 24, 2012
Date

BOARD ACTIONS TAKEN AT PUBLIC HEARING FOR PROGRAMS AND BUDGET ON JUNE 18, 2012

12-0618-1 Bd That the Board endorse the FY14 Budget Proposal Outline as presented by staff in the Annual Public Hearing for Programs and Budget on June 18, 2012 for the purpose of preparing the Reston Community Center FY14 budget.



Bill Penniman,
Board Secretary

June 24, 2012
Date



RESTON COMMUNITY CENTER
So Close to You.
So Much to Do.™



Reston Community Center

Public Hearing for Programs and Budget
June 18, 2012
FY2013/FY2014 Budgets

FY12 Highlights

- Expansion of RCC Lake Anne
 - Successful completion of expansion/renovation
 - Construction simultaneous with operations
 - Added classes to reduce waitlists

FY12 Highlights (cont'd.)

- Expansion of Partnered Efforts
 - *Moving Forward to a Sustainable Reston*
 - Reston Town Center public art project: Artist Selection of Mary Ann Mears
 - Filming and fundraising underway for *The Reston Story* [working title] documentary
 - Commitment to synthetic turf fields at SLHS

9/13/2012

3

FY12 Highlights (cont'd.)

- Facility improvements at RCC Hunters Woods
 - Community Room: Upgraded lighting capabilities, acoustical improvements
 - New ADA doors at Lobby entrance, CenterStage entrance, Terry L. Smith Aquatics Center entrances

9/13/2012

4

FY12 Highlights (cont'd.)

- Services
 - Added non-English forms and translation tools to Customer Service capabilities
 - Utilized fee waiver program to provide \$81,000 of program benefits to eligible Reston Patrons

9/13/2012

5

FY12 Highlights (cont'd.)

- Programs
 - Added emphasis on “community service”
 - New film series highlighting public art, green living components
 - New partnership with Osher Lifelong Learning Institute (OLLI) for *Meet the Artists* and 55+ classes

9/13/2012

6

FY12 Highlights (cont'd.)

- Programs (cont'd.)
 - Music theme for artist residency activities in local schools
 - *Reston for a Lifetime* programs and services, including seniors car pool option
 - Green Living programs on gardening, food, eco-friendly cleaning, and more

9/13/2012

7

FY12 Highlights (cont'd.)

- Programs (cont'd.)
 - Expanded fitness and wellness offerings, reduced waitlists
 - Added options for Aquatics classes and drop-in programs

9/13/2012

8

Looking Ahead: Strategic Plan FY13

- Strategic Plan

FY13: Laying the foundation – Administrative

- New business software implementation
- Expand online registration to include Reston patron registration period; change from lottery system to “first-come, first-serve” system
- Bid, award and design new website
- Review and update RCC policies

9/13/2012

9

Looking Ahead: Strategic Plan FY13

FY13: Program enhancements

- Aquatics private swim lessons
- Aquatics teen only swim lessons
- Arts Ed daytime visual arts classes for 55+
- Arts Ed voice classes
- Youth Summer Camps: added options
- West Glade Corridor/Southgate Community Center partner offerings
- Expanded Woodshop hours

9/13/2012

10

Looking Ahead: Strategic Plan FY14

Administrative and Program Enhancements Continue into FY14

- Completion of software conversion processes
- Continue support for Reston Master Plan Task Force and explore the facility priorities it adopts
- Complete capital maintenance projects
- Evaluate program enhancements; refine
- Continue & expand partnered programming
- Launch transportation pilot program for seniors/youth

9/13/2012

11

FY14 Budget

Revenue	FY2013	FY2014
• Estimated Fund Balance ¹	\$6,674,317	\$ 5,738,263
• Estimated Revenue ²	<u>\$7,299,403</u>	<u>\$ 7,359,257</u>
• Total Available Fund Bal.	<u>\$13,973,720</u>	<u>\$13,097,520</u>
Expenditures		
• Personnel ³	\$4,957,421	\$ 5,157,517
• Operating ⁴	\$3,278,036	\$ 3,485,414
• Capital Projects	\$	50,000
• Total Expenditures	<u>\$8,235,457</u>	<u>\$ 8,692,931</u>
• Estimated Ending Balance	<u>\$5,738,263</u>	<u>\$ 4,404,589</u>
Reserves		
• Maintenance Reserve (12% of # 2)	\$ 875,928	\$ 883,111
• Feasibility Study (2% of #2)	\$ 145,988	\$ 147,185
• Economic and Program Contingency	\$ 1,716,347	\$ 374,293
• Capital Project Reserve	\$ 3,000,000	\$ 3,000,000
• Unreserved Balance	<u>\$ 0</u>	<u>0</u>

- ¹Reflects anticipated FY12 outcome not included in published FY13 Budget
- ²Reflects changes to published FY13 revenue
- ³Reflects changes to published FY13 personnel costs
- ⁴Reflects changes to published FY13 operating costs

9/13/2012

12

FY13 Capital Projects

Capital Improvement Projects

- ADA Family Restroom

Capital Project - continuing efforts

- Evaluate fuel oil to gas conversion project
- Design final community room chandelier and sound upgrade

9/13/2012

13

Capital Improvement Plan

Capital Improvement Projects

Project	FY13	FY14	FY15
ADA Restroom at RCC HW	\$100,000		

Other capital improvement projects will be undertaken in the context of the Facilities priorities of the Strategic Plan (indoor 50-meter pool/performing arts center) and our resources.

9/13/2012

14

Capital Maintenance Projects

Project	FY13	FY14	FY15
Motor Control Panel Replacement	\$ 70,000		
Loading Dock Repair		\$40,000	
Generator Replacement		32,000	
Remove fuel oil tank		18,000	
CR Chandeliers (replace fixtures)		75,000	
Replace CenterStage floor (deferred from FY12/FY13; design process generated higher cost estimate.)			\$100,000

Projects are all part of carried over funding from prior fiscal years, so they aren't shown on the budget slide as new capital projects except for the generator replacement and fuel oil tank removal. (\$50,000)

9/13/2012

15

FY14 Budget Calendar

Tonight

- Public input
- BOG action on FY13 adjustments/carryover; guidance on FY14 Budget

9/13/2012

16

FY13/14 Budget Calendar (cont'd.)

- June/July/August/September
 - During June - August, the staff prepares the final FY14 Budget submission; makes budget adjustments to FY13 Budget via carryover
 - July meeting to obtain BOG approval of new Capital Project requirements
 - In September, BOG approves FY14 Budget submission

9/13/2012

17

Public Comment

Individuals may speak for 3 minutes.

Those speaking on behalf of an organization may speak for 6 minutes.

Please provide written statements for our official records if you have one.

9/13/2012

18



Public Hearing for Programs and Budget
 Reston Community Center Board of Governors
 June 18, 2012 at 6:30 p.m.



SIGN-IN SHEET

Speakers will be called in the order that they signed in. Comments are limited to three (3) minutes for individuals and five (5) minutes for organizations. If you have materials for the Board, please give them to the Public Information Officer, Kristin Terrill, before you begin speaking. Thank you.

Name	Organizational Affiliation (if any)	Address	Phone	Email Address	Wish To Speak	
					Yes	No
1. Nikhil Patta	Boy Scouts	3492 Rose Crest Lane	703-476-1639	nikhilpatta@yahoo.com		✓
2. Varun Arkarajud	Boy Scouts	1358 Horseshoe Woodstone	703-834-0404	varkarajud@gmail.com		✓
3. Sharan Arkarajud	Boy Scouts	1358 Horseshoe Woodstone Lane	703-834-0404	sharkarajud@gmail.com		✓
4.						
5.						
6.						
7.						
8.						
9.						



Executive Director's Report
June, 2012

Administration

We successfully transmitted our first payroll in the new software environment as of June 29th. This required lots of effort on the part of the Finance/HR team and support from the entire merit system staff to both master their own time entry and to enter the time of our part-time (exempt) employees for them. The closeout of FY12 activity is wrapping up; this requires diligence on the part of all departments to conclude the outstanding purchasing issues for FY12 and/or to provide the status for those open purchase orders that may either have received completed requirements before June 30th but not have been invoiced as yet (accrual) or that will not be completed until after July 1st (carryover).

The RCC facilities were toured by our colleagues on the McLean Community Center Board of Governors on Sunday, June 9th and they were very impressed with our Lake Anne expansion and renovation and the upkeep and updating of the Hunters Woods facility. County Executive Ed Long toured the Hunters Woods facility after meeting with heads of Fairfax County Human Services agencies on Wednesday, June 12th and he too was quite impressed with the range of specialized features at this building.

We had a repair ticket (unrelated to the storms) on Friday afternoon to correct an issue with the cooling tower/chiller operations. The situation was resolved just in time for the onslaught of the derecho storm event. Our power and air-conditioning remained on throughout the weekend. Phone service was restored as of Sunday night, July 1.

Programs

The summer camp season began in earnest the final week in June. This year, 98 camp opportunities were offered compared with 86 last summer; a total of 1,452 participants are enrolled to date in these programs compared with last summer's total of 1,242. In addition, we will be providing funding for off-site enrichment programming for more young people at Dogwood Elementary School this summer in August.

We will not be able to support the continued site installation project we originally planned for Lake Anne on September 8th, but instead will present a lecture by Ronit Eisenbach and Sharon Mansur about this kind of work on that date in our Jo Ann Rose Gallery. This will offer people a chance to have a conversation with the artists and to explore the challenges of mounting this kind of ambitious project in an environment that involves so many different moving parts.

Aquatics personnel are very busy entertaining all the summer swimmers from community programs for youth and those who want to swim without worrying about the weather.

Executive Director

I was busy in June with HCM training sessions, the tour of the API building, Board of Supervisors approval of RCC Board of Governors' By Laws, a meeting with Reston Town Center Executive Director Barbara Rovin, a meeting with Thom Clement to discuss our relationship with Osher Lifelong Learning Institute, the County Arts Committee meeting, Master Arts Plan meeting, and the final meeting of my year as Chair of the Northern Virginia Parks and Rec Directors group. We toured Long Bridge Park in Arlington. I attended the annual Greater Reston Chamber of Commerce Awards luncheon as a guest of Tracey White/Reston Hospital.