

RESTON COMMUNITY CENTER

Application for Part-Time, Seasonal or Temporary Employment

SCHOOL MOST RECENTLY ATTENDED

School: _____ Location: _____

Last grade completed: _____ Graduated: Yes No GED

Degree: _____ Certifications: _____

Please list any training or education that relates to the position for which you're applying: _____

RECENT JOB OR RELATED WORK		
Job Title:	Job Title:	Job Title:
Company:	Company:	Company:
Location:	Location:	Location:
Supervisor:	Supervisor:	Supervisor:
Telephone:	Telephone:	Telephone:
Dates Worked:	Dates Worked:	Dates Worked:
Primary Duties:	Primary Duties:	Primary Duties:

Have you ever held a position where you supervised staff? Yes No If yes, what were your duties and how many staff did you supervise? _____

LIST TWO REFERENCES WHO HAVE KNOWLEDGE OF YOUR WORK SKILLS AND ABILITIES

Name	Business/Company/School	Phone	Email

SIGNATURE REQUIRED: I understand that employment by RCC is contingent upon the completion of a Criminal Background Check and that those results could lead to my dismissal even after I may have been hired.

I certify that all of the statements made in this application are true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for not employing me or for dismissing me after I have begun work.

SIGNATURE: _____ **DATE:** _____



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